

INSTRUCTIONS TO SUBMIT THE HARDCOPY OF THE APPLICATION

- A. After filing the application form (either typed or in writing), sign every page with your signature and the submission date.
- B. Arrange required documents in the chronological order specified in the form (personal details, fee payment, education, service/employment, etc.). Self-attest all supporting documents with your signature and submission date.

Checklist				
S. No.	Required Documents	Submitted (Yes/ No/ NA) (write NA wherever the document is not required)	Page No.	
			From	To
1	Print out of the Application Form (signatures and date of submission on all pages)			
2	Original NOC from present employer (If the candidate is on deputation or lien, submit an NOC from both the parent and borrowing organizations)			
3	Original Vigilance certificate from present employer (If the candidate is on deputation or lien, submit a Vigilance certificate from both the parent and borrowing organizations)			
4	Copy of Certificate for age Proof (10th Mark sheet or Certificate)			
5	Copy of Aadhar card			
6	Proof of payment of application fee			
7	Copy of 10th/HSC marksheet and pass certificate			
8	Copy of 11th/12th/SSC marksheet and pass certificate			
9	Copies of UG Degree along with marksheets of all semesters			
10	Copies of PG Degree along with marksheets of all semesters			

11	Copy of PhD Degree			
12	Copies of any other Degree(s)			
13	Experience certificate(s), in chronological order with pay scale			
14	Equivalency certificate (if PayScale is not as per Central Govt's 7 th CPC)			
15	Any other relevant enclosures			

** Candidates must take a copy of the application form before submission for future reference.*

Name of Applicant:

Date:

Signature of Applicant: