

Terms of Reference

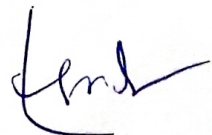
(a) **Background.** The National Institute of Technology Raipur intends to organize training programme to be delivered by reputed trainers in NIT Raipur for improvement of campus placement of students.

(b) **Objective.** To train students on aptitude, reasoning, GD, PI, communication skills etc. so that they perform better in the campus placement process and chances of their selection are better.

(c) **Scope of the Service.** Average class strength of 60 students will attend the training programme. Overall training may be required for 12 batches of 60 students in each batch. Minimum training period of 60 hours should be engaged for each batch of students. The level of training should be at par with CAT, CSAT, GMAT etc. The content of the training should be as given below:-

S. No.	Subjects	Topics to be covered
1.	Quantitative Ability – Part 1	• Speed Maths • Equations • Ratio, Proportion & Variable, Mixtures and Allegations • Percentages • LCM, HCF • Interest • Age problems
2.	Quantitative Ability – Part 2	• Profit & Loss • Numbers • Time & Work, Time & Distance • Clock and calendar • Probability, P&C • Data interpretation, data sufficiency
3.	Logical Reasoning	• Coding-decoding • Blood relation • Linear and circular arrangements • Syllogism, Venn diagram • Series, Analogies, Odd one out • Paper folding, paper cutting • dots pattern completion • Cubes and dices
4.	Verbal Ability	• Sentence correction • Reading Comprehension • Vocabulary • Picture perception • Video synthesis


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5.	Personality Assessment	• GD/PI Orientations • Mock GDs • Mock PIs
6.	Communication skill	
7.	Psychometric Tests	
8.	Case studies	

(d) **Training (when appropriate).**

- (i) The training provider will conduct an online test, based on the aptitude requirements for good placement, before start of training for all the students. The analysis of the results will be shared with the students highlighting the individual needs for training. After the completion of the training another online test will be conducted by the training provider to assess the impact of the training on the students.
- (ii) Trainer should give a demonstration of a typical training session in front of the students and evaluation committee members. The evaluation by the target audience will also be taken in consideration while deciding on the technical bids.
- (iii) Profile, including the qualification and experience of only those trainers who will actually be conducting the training sessions and performance certificate of the training institute from the institutes of eminence where such training has been provided should be enclosed.
- (iv) The training performance will be assessed periodically based on trainee students' feedback and review by a committee comprising of faculty members of the institute to evaluate the effectiveness of the training and if the training is found to be unsatisfactory then the contract will be immediately terminated.

(e) **Reports and Time Schedule.** The training dates will be decided by NIT Raipur. Training programme shall be conducted only during the off hours of the institute, i.e., before 9:15 am and after 5.15 pm on working days and on any suitable time on Saturdays and Sundays or holidays. It should be preferably completed within 30 days from the date of commencement of training.

(f) **Data, Local Services, Personnel, and Facilities to be provided by the client.**

- (i) Total No. of students for training : 720 (approx.)
- (ii) Minimum duration of training : 60 hours

Note: Average class strength of 60 students will attend the training programme. Overall training may be required for 12 batches of 60 students in each batch. Minimum training period of 60 hours should be engaged for one batch of students.

- (iii) NIT Raipur will not provide any accommodation, meals, transportation services etc. to the visiting faculty members/ trainers.
- (iv) NIT Raipur will provide classroom, and other teaching aid for conduct of training.



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