

INVITATION FOR QUOTATION

TEQIP-II/2014/NITECR/Shopping/34

09-June-2014

To,

Sub: Invitation for Quotations for supply of Goods

Dear Sir,

1. You are invited to submit your most competitive quotation for the following goods with item wise detailed specifications given at Annexure I,

Sr. No	Brief Description	Quantity	Delivery Period(In days)	Place of Delivery	Installation Requirement (if any)
1	Glass ware kit	2	30	Department of Chemistry NIT Raipur	Yes

2. Government of India has received a credit from the International Development Association (IDA) towards the cost of the **Technical Education Quality Improvement Programme[TEQIP]-Phase II** Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.
3. Quotation,
 - 3.1 The contract shall be for the full quantity as described above.
 - 3.2 Corrections, if any, shall be made by crossing out, initialing, dating and re writing.
 - 3.3 All duties and other levies payable by the supplier under the contract shall be included in the unit price.

3.4 Applicable taxes shall be quoted separately for all items.

3.5 The prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

3.6 The Prices should be quoted in Indian Rupees only.

4. Each bidder shall submit only one quotation.

5. Quotation shall remain valid for a period not less than **55** days after the last date of quotation submission.

6. Evaluation of Quotations,

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

6.1 are properly signed ; and

6.2 Confirm to the terms and conditions, and specifications.

6.3 The Tenderer / Bidder need to submit the following certificates along with the quotation to confirm their eligibility:

- * Proof of establishment of Firms/shop/business/manufacturing unit etc. and Dealership certificate from the principals etc.

- * A valid Sales Tax/Commercial Tax/Service Tax certificate should be enclosed.

- *Photocopy of PAN card issued in favor of the bidder

7. The Quotations would be evaluated for all items together.

8. Award of contract:

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

8.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

8.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.

9. Payment shall be made in Indian Rupees as follows:

Delivery and Installation - 0% of total cost

Satisfactory Acceptance - 100% of total cost

10. All supplied items are under warranty of **12** months from the date of successful acceptance of items.
11. You are requested to provide your offer latest by **15:00** hours on **7-July-2014** .
12. Detailed specifications of the items are at Annexure I.
13. Training Clause (if any) **No**
14. Testing/Installation Clause (if any) **Yes**
15. Information brochures/ Product catalogue, if any must be accompanied with the quotation clearly indicating the model quoted for.
16. Sealed quotation to be submitted/ delivered at the address mentioned below, mentioning the reference number of this letter
National Institute of Technology (Formerly Engineering College, Raipur) Raipur – 492010
(Chhattisgarh)
17. We look forward to receiving your quotation and thank you for your interest in this project.

REGISTRAR

NIT RAIPUR

Annexure I

S.No	Item no.	Specifications			
I	Glass ware kit	S. No.	Glassware	Capacity	Quantity
		01	Desiccators Plain	100 mm	1 dozon
		02	Measuring Graduated Cylinders	500 ml	1 dozon
		03	Measuring Graduated Cylinders	250ml	1 dozon

		04	Measuring Cylinders Graduated	200ml	1 dozon
		05	Measuring Cylinders Graduated	100 ml	1 dozon
		06	Round magnetic stirrer bar		1 dozon
		07	Octagon magnetic stirrer bar	Mm:6x10 and 8x14	1 Packet (10)
		08	4 Octagon magnetic stirrer bar	Mm:6x10 and 8x14	1 Packet (10)
		09	Beakers Graduated	1000 ml	1 dozon
		09	Beakers Graduated	500 ml	1 dozon
		10	Beakers Graduated	250ml	1 dozon
		11	Beakers Graduated	100 ml	1 dozon
		12	Beakers Graduated	50 ml	1 dozon

		13	Separating funnel	500 ml	1 dozon
		14	Separating funnel	200 ml	1 dozon
		15	Separating funnel	100 ml	1 dozon
		16	Condensers- Lebig- B24/29 Spiral-B24/29		1 dozon
		17	Adapters (Elbow connectors, T-Copnnectors, Y-connectors)		1 dozon
		18	Conical flask	250 ml	1 dozon
		19	Conical flask	100 ml	1 dozon
		20	Buckner funnels	10 ml	1 dozon
		21	Buckner funnels	20 ml	6
		22	Buckner funnels	50 ml	6
		23	Buckner funnels	100 ml	6
		24	Funnels	100ml	1 dozon
		26	Volumetric Flask with stopper	1000 ml	1 dozon
		27	Volumetric Flask with stopper	50 ml	1 dozon

		28	Volumetric Flask with stopper	25 ml	1 dozon
		29	Volumetric Flask with stopper	10 ml	1 dozon
		30	Volumetric Flask with stopper,	5 ml	1 dozon
		31	Pipettes	1 ml	1 dozen
		32	Pipettes	5 ml	1 dozen
		33	Pipettes	10 ml	1 dozen
		35 (A)	SINGLE NECK ROUND BOTTOM FLASK		
		(i)	Round bottom flask	1000 ml	1 dozon
		(ii)	Round bottom flask	500 ml	1 dozon
		(iii)	Round bottom flask	250 ml	1 dozon
		(iv)	Round bottom flask	200 ml	1 dozon
		(v)	Round bottom flask	100 ml	1 dozon
		(B)	DOUBLE NECK ROUND BOTTOM FLASK		
		(i)	Round bottom flask 19/24, 19/19	500 ml	1 dozon

		(ii)	Round bottom flask 19/24, 19/19	250 ml	1 dozon
		(iii)	Round bottom flask 19/24, 19/19	100 ml	1 dozon
		(C)	TRIPLE NECK ROUND BOTTOM FLASK		
		(i)	Round bottom flask 19/24, 19/19 19/19	500 ml	1 dozon
		(ii)	Round bottom flask 19/24, 19/19 19/19	250 ml	1 dozon
		(iii)	Round bottom flask 19/24, 19/19 19/19	100ml	1 Dozen

FORMAT FOR QUOTATION SUBMISSION

(In letterhead of the supplier with seal)

Date: _____

To:

Sl. No.	Description of goods (with full Specifications)	Qty.	Unit	Quoted Unit rate in Rs. (Including Ex Factory price, excise duty, packing and forwarding, transportation, insurance, other local costs incidental to delivery and warranty/ guaranty commitments)	Total Price (A)	Sales tax and other taxes payable	
						In %	In figures (B)
Total Cost							

Gross Total Cost (A+B): Rs. _____

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. _____ (Amount in figures) (Rupees _____ amount in words) within the period specified in the Invitation for Quotations.

We confirm that the normal commercial warranty/ guarantee of _____ months shall apply to the offered items and we also confirm to agree with terms and conditions as mentioned in the Invitation Letter.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier

Name: _____

Address: _____

Contact No: _____