



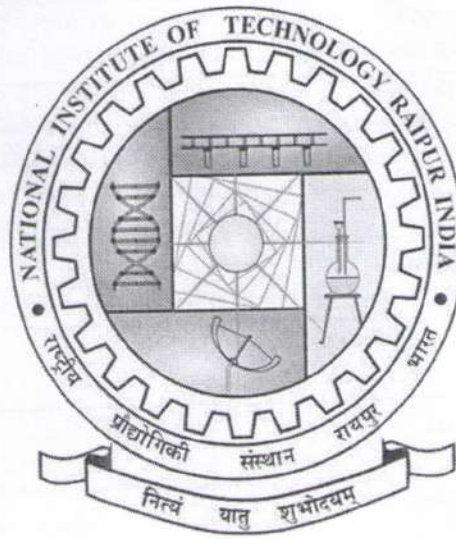
राष्ट्रीय प्रौद्योगिकी संस्थान रायपुर
NATIONAL INSTITUTE OF TECHNOLOGY RAIPUR
(An Institute of National Importance)
Under Ministry of Education, Govt. of India



No./NITRR/EE/E.O./Contractor empanelment /ETender/2024/0219

Raipur, Dated: 21/02/2024

INVITATION FOR EXPRESSION OF INTEREST
for
Empanelment of Contractors for Civil and Electrical works at
NIT Raipur



National Institute of Technology Raipur
G.E. Road Raipur Chhattisgarh India



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Empanelment of Contractors for Civil & Electrical Works at NIT Raipur

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Raipur, Dated: 21/02/24

National Institute of Technology (NIT) Raipur is an Autonomous Institute of National Importance under the Ministry of Education, Govt. of India. Currently, the Institute operates from its campus at G.E. Road, Raipur spread across over 86 acres.

The Institute invites Expression of Interest (EOI) for 'Empanelment of Contractors for Civil & Electrical Works at NIT Raipur on prescribed format from the reputed, resourceful and experienced Agencies/Contractors who have executed similar nature works in any Central / State Government /PSU and who fulfill other eligibility criteria of EOI Document. The main object of Empanelment of firms/agencies is to create a pool of suitable and competent agencies/contractors with valid credential for works so as to minimize the requirement of verification of their credentials at the time of individual tenders without delay. At the same time, only those contractors are allowed to continue in the list that remain active in NIT Raipur and perform satisfactorily. This empanelment will initially be made for a period of 1 year which may be extended for next 2 years on yearly basis subject to satisfactory performance of the firm during initial registration period.

EOI notice is available on www.nitr.ac.in, <https://eprocure.gov.in/cppp>, www.tenderwizard.in/NITR.

+ *Islandher*
Registrar
National Institute of Technology
Raipur (Chhattisgarh)

[Signature]
EE(EB)
[Signature]
ASS. Dean (F&D)



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Raipur, Dated: **21/08/24**

1. Schedule of EOI:

a)	EOI Document No.	NITRR//Empanel/EO/.....
b)	EOI for	Empanelment of Contractors for Civil & Electrical Works at NIT Raipur
c)	Validity of Empanelment	1 year (which may be extended for next 2 years on yearly basis.)
d)	Registration Fee (Rs.)	Rs. 1180/- (inclusive of GST) Fee is to be deposited through online mode in e-tendering portal i.e. www.tenderwizard.in/NITR . Note: - Registration fee is Non-refundable.
e)	Date and Time for Issue EOI document	21/08/2024
f)	EOI document Submission Start Date and Time	22/08/2024
g)	EOI document Submission End Date and Time	20/09/2024
h)	Date and Time for Opening Of EOI	23/09/2024
i)	Date and Time for Opening of Bid (Financial)	NA
j)	Address for Communication (for any query only)	1. O/o Registrar NIT Raipur 2. Executive Engineer (Estate Office) National Institute of Technology Raipur, G.E. Road Raipur -492010

The EOI document may be downloaded from the website :<https://www.nitr.ac.in> or <https://eprocure.gov.in/cppp>, or www.tenderwizard.in/NITR Corrigendum, if any would appear on the NIT Raipur website. NIT Raipur reserves the right to reject any or all the tenders in part or full without assigning any reasons thereof. Online submission of Bids through www.tenderwizard.in/NITR shall be the acceptable mode and no any other mode of bid submission will be accepted. **Manual/Offline bids/documents shall not be accepted under any circumstances.**



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2. TERMS AND CONDITIONS

All Intending Agencies/ contractors preferably registered in central/state PWD /MES in the suitable Category/class or Agencies/Contractors who have executed similar nature works in any Central / State Government /PSU and who fulfill eligibility criteria of EOI Document are eligible for registration. Categories of items for registration are mentioned at clause no.4 of the document.

2.1 Benefits of Registration/empanelment

The firms/Contractor empaneled with NIT Raipur will enjoy the following benefits:

- a) Tender enquiries against demands for limited tender costing below Rs. 10.0 (Ten) lakhs which are not advertised are sent to the registered firms.
- b) In case of advertised tender enquiries, copies of tender notices may be sent to registered firms giving them advance information to enable them to participate in the Tender.
- c) NIT Raipur will issue a successful completion certificate, if contractor completes the work in stipulated time and quality.

Note: NIT Raipur shall reserve the right to publish any tender in limited category/ open category or any other mode of tendering as per the requirement and nature of work. The enlisted contractor shall not have any right to restrict the mode of tendering on the basis of value of tender, which will be the solely discretionary part of NIT Raipur, however in such cases enlisted contractor or any other agency /contractor may be apply to participate, as per the T&C of tender and the eligibility criteria defined in the tenders.

2.2 Empanelment / Registration Procedure

- a) The applicant should read all the pages of the document.
- b) Correct / relevant information / data have to be furnished by the vendors.
- c) The applicant should make sure before applying for a particular type of Category, that it has the required eligibility criteria & experience for that category of work / item.
- d) The agencies/firms/contractors for execution of similar works include major /minor repairs/addition /alteration / extension/ retrofitting/ rehabilitation for work/services in categories as mentioned in the registration documents seeking application form shall have to pay the requisite (cost/fee) amount as stated below, for registration / empanelment.
- e) The cost of application forms and processing fees to be remitted along with the forms, shall be as Rs.1180/- (Rs. One Thousand One Hundred Eighty only) (Inclusive of GST).
- f) Applications incomplete in any respect, viz. non-submission of any required document or information, or fee in requisite amount are liable for rejection.



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2.3 The following self-certified documents to be submitted with the Registration Form:

- Past Experience certificates (Completion certificate from Client along with copy of Award letter/ Work Orders/BOQ to be submitted by the bidder.)
- GST & PAN Number certificate
- GST Proof of return GSTR 1/ GSTR 3 B filed up to 31/03/2024.
- Labor License (if applicable).
- Memorandum and Article of Association, Certificate of Incorporation, Partnership Deed, Registration Certificate issued by the Registrar of Firms etc. (An affidavit in case of sole proprietorship, Partnership deed in case of Partnership firm, Article of Association in case of Private/Public limited Companies.)
- Solvency certificate (Not older than 6 months from last date of bid submission)
- Average minimum Annual Turnover (not less than Rs. 1.50 Lacs Yearly average for works upto 5.00 Lacs and Rs. 3.00 Lacs Yearly average for works upto 10.00 Lacs) CA certified Certificate for last 3 consecutive financial years.
- Valid ESIC/EPF Registration certificate. (If bidder is registered with ESIC/EPF, then EPF/ESIC Registration certificate must be submitted. Else self-declaration by bidder for non-applicability of ESIC/EPF to be submitted).
- Valid Electrical License for Electrical works of relevant category (**Class A/ Class B**) for Electrical contractors. (**Contractor can apply to the tenders as per the applicability of License which shall be mentioned in the tender published by department**)
- Registration with CPWD/PWD/MES/PSUs/any state/central government organization, etc if any.
- A notarized/self-attested certificate that the vendor hasn't been black listed by any institution of the Central/ State government / any PSU, University, Institute etc. in the past three years.
- Duly filled signed stamped Application form as Enclosed.

2.4 On receipt of the Registration Form along with the requisite documents as mentioned above and after scrutiny the firms / agencies/ contractors shall be empanelled with the NIT Raipur.

2.5 The firms / agencies/contractors will be considered for Empanelment for an initial period of one year which may be extended for next 2 years on yearly basis subject to satisfactory performance of the firm during initial registration period. The vendor shall be evaluated for performance as per criteria adopted by the Institute.

2.6 After getting all the required fee, information & documents from the applicant, the empanelment number will be issued to the contractors with the following details:

- Empanelment No.
- Category along with description.



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3. CATEGORY AND TYPE OF WORK

TYPE	WORK	Particulars/Items of work
A	Civil Work	Civil/Plumbing /Piping / Aluminum /Gypsum /other material Partition works/ Carpentry/ MS framing works / SS/ Structural steel/ Earth works/ Road works/ Painting works miscellaneous repairs/addition /alteration works etc. as called for. Brief detail of Civil Works includes – Civil Works: (1) Civil repair, maintenance works related to minor water proofing works in buildings and construction of minor structure & other ancillary works (2) Flooring works (3) Finishing works Supplying & fixing of different types of building materials viz. cement, sand, reinforcement, all types of granites, tiles, marbles, kota stone, marble mosaic tiles, all types of precast paver blocks, bricks, centering & shuttering materials, manhole / gullytrap chamber cover (3) Repair, maintenance and construction of all types of underground sewer lines, manhole chambers, gully trap chambers, roads & pathways (4) Internal & external painting/ distempering / polishing of building furniture and its parts (5) Structural repair works in buildings, water tanks, sumps etc. (6) Repair, maintenance and fabrication of all types of M.S. Grill and sheet works, (7) Minor structural rehabilitation and retrofitting works of buildings and any other works related to above as decided by NIT Raipur. Plumbing and Sanitary works : (1) All types of plumbing, sanitary works in the residential / office complex including supply & fixing of plumbing and sanitary materials as per the requirement (2) Repair, maintenance of rain water pipes, Sewerage / stack lines in the duct / other area of the buildings (3) Maintenance of water supply line valves, meter chambers, water meters, foot valves, sewerage system for buildings & other ancillary structures (4) Cleaning of water tanks & U.G. Sumps and disinfecting with chlorine based approved chemicals etc. (5) Removing the deposits from the septic tanks, soak pits and cleaning the underground sewage lines etc. (6) Cleaning the open surface drains clean and free from deposits(7) cleaning of roofs and roof slabs and any other works related to above as decided by NIT Raipur. Carpentry & Interior decoration: (1) Repair, painting, maintenance and construction of all types of wooden works including the fittings and fixtures attached to wooden works (2) Ancillary civil related works in connection with wooden, aluminium or steel works (3) Fixing of all types of glass in doors, wooden or steel windows, (4) Writing



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		inventory no. and name plates (5) All types of wooden works related to interior decoration. Aluminum door and window work, venetian blinds, etc. (7) Door closer, louver window work, floor spring etc., (8) Miscellaneous works pertaining to maintenance of Buildings and any other works related to above as decided by NIT Raipur.
B	Electrical Works	Internal And External Electrical Works/ LT/ HT Power distribution system/ Misc LT/HT wiring/ cabling repairs of Split AC / Fire detection work/ Street light work/ addition /alteration for services works as called for. Brief detail of Electrical Works- (1) Wiring for light point / fan point /call bell point / exhaust fan point. (2) Wiring for circuit / submain wiring (3) Supplying and fixing of medium class PVC conduit (4) Supplying and fixing GI box along with modular base & cover plate for modular switches (5) Supplying and fixing modular switch / socket on the existing modular plate & switch box (6) Supplying and fixing of LED fittings /street light fittings etc of all types complete with all accessories (7) Supplying and fixing of wall fan/ ceiling fan. (8) Laying of PVC insulated and PVC sheathed / XLPE power cable of 1.1 Kv grade. (9) Supplying and making End Termination with brass compression gland and lugs. (9) Earthing work (10) Providing and fixing of Copper/G.I. strip on surface or in recess. (11) Supplying and fixing SP DP TP miniature circuit breaker/ Molded Case Circuit Breaker. (12) Repairing & maintenance of VCB & other accessories. (13) Repairing & maintenance of HT/LT Electrical Panel. (14) Laying of HT/LT Cables (15) repair and maintenance of overhead street lights Etc including any other electric services or electrical appliances or their fitting required at NIT Raipur

NIT Raipur reserves all the rights to modify or add any or all the categories as per the requirements from time to time.

4.1 CATEGORY/ CLASS

Volume of works as per the estimate would be basis of categorization of the applicants covering one or all of the under mentioned categories

4.1.1 Category 1- Works below 5 lakhs

4.1.2 Category 2- Works above 5 lakhs but below 10.0 lakhs



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5. ELIGIBILITY CRITERIA

5.1 Category 1- Works below 5 lakhs

Category Description	Civil Works below 5 Lakhs (A1)	Electrical Works below 5 Lakhs (B1)
Tendering limit of contract (Rs.)	Below 5,00,000/-	Below 5,00,000/-
Past Experience of completed similar work during last Seven years.	(i) Four similar Completed works experience in Central Government /State Government/Public sector undertakings/ Autonomous Organizations, each of value not less than Rs. 1,00,000/-. (Or) (ii) Three similar Completed works experience in Central Government /State Government/Public sector undertakings/ Autonomous Organizations, each of value not less than Rs. 2,00,000/-. (Or) (iii) Two similar completed works experience in Central Government / State Government/Public sector undertakings/ Autonomous organizations, each of value not less than Rs. 2,50,000/- (Or) (iv) One similar completed work experience in Central Government / State Government/Public Sector undertakings/ Autonomous Organizations, value of cost not less than Rs.4,00,000/-.	(i) Four similar Completed works experience in Central Government /State Government/Public sector undertakings/ Autonomous Organizations, each of value not less than Rs. 1,00,000/-. (Or) (ii) Three similar Completed works experience in Central Government /State Government/Public sector undertakings/ Autonomous Organizations, each of value not less than Rs. 2,00,000/-. (Or) (iii) Two similar completed works experience in Central Government / State Government/Public sector undertakings/ Autonomous organizations, each of value not less than Rs. 2,50,000/- (Or) (iv) One similar completed work experience in Central Government / State Government/Public Sector undertakings/ Autonomous Organizations, value of cost not less than Rs.4,00,000/-.



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Banker's Certificate for financial soundness (Solvency) (Not older than 6 months from last date of submission) (in Rs.)	Rs 2,00,000/-	Rs 2,00,000/-
Average Annual Turnover during last three consecutive financial years ending 31st March 2023 or 31st March 2024.	Rs 2,50,000/-	Rs 2,50,000/-
Valid/ recent PAN, GST Certificate	To be submitted	To be submitted
Valid Electrical License (LT/ HT) for Electrical works in name of Agency.	Not Applicable	To be submitted
ESIC/ EPF Registration Certificate	To be submitted	To be submitted
Proprietorship certificate, Memorandum and Article of Association, Certificate of Incorporation, Partnership Deed, Registration Certificate issued by the Registrar of Firms etc	To be submitted	To be submitted
Non-Blacklisting Certificate/ notarized affidavit	To be submitted	To be submitted



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5.2 Category 2- Works above 5 lakhs but below 10.0 lakhs

Category Description	Civil Works above 5 Lakhs but below 10 Lakhs (A2)	Electrical Works above 5 Lakhs but below 10 Lakhs (B2)
Tendering limit of contract (Rs.)	Above 5,00,000/- but below 10,00,000/-	Above 5,00,000/- but below 10,00,000/-
Past Experience of completed similar work during last Seven years.	(i) Four similar Completed works experience in Central Government /State Government/Public sector undertakings/ Autonomous Organizations, each of value not less than Rs. 2,00,000/-. (Or) (ii) Three similar Completed works experience in Central Government /State Government/Public sector undertakings/ Autonomous Organizations, each of value not less than Rs. 4,00,000/-. (Or) (iii) Two similar completed works experience in Central Government / State Government/Public sector undertakings/ Autonomous organizations, each of value not less than Rs. 5,00,000/- (Or) (iii) One similar completed work experience in Central Government / State Government/Public Sector undertakings/ Autonomous Organizations, value of cost not less than Rs.8,00,000/-.	(i) Four similar Completed works experience in Central Government /State Government/Public sector undertakings/ Autonomous Organizations, each of value not less than Rs. 2,00,000/-. (Or) (ii) Three similar Completed works experience in Central Government /State Government/Public sector undertakings/ Autonomous Organizations, each of value not less than Rs. 4,00,000/-. (Or) (iii) Two similar completed works experience in Central Government / State Government/Public sector undertakings/ Autonomous organizations, each of value not less than Rs. 5,00,000/- (Or) (iii) One similar completed work experience in Central Government / State Government/Public Sector undertakings/ Autonomous Organizations, value of cost not less than Rs.8,00,000/-.
Banker's Certificate for financial soundness (Solvency)(Not older than 6 months from last date of submission) (in Rs.)	Rs 2,00,000/-	Rs 2,00,000/-



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Average Annual Turnover during last three consecutive financial years ending 31st March 2023 or 31st March 2024.	Rs 2,50,000/-	Rs 2,50,000/-
Valid/ recent PAN, GST Certificate	To be submitted	To be submitted
Valid Electrical License (LT/ HT) for Electrical works in name of Agency.	Not Applicable	To be submitted
ESIC/ EPF Registration Certificate	To be submitted	To be submitted
Proprietorship certificate, Memorandum and Article of Association, Certificate of Incorporation, Partnership Deed, Registration Certificate issued by the Registrar of Firms etc	To be submitted	To be submitted
Non-Blacklisting Certificate/ notarized affidavit	To be submitted	To be submitted

Note: -

1. The contractors shall have to satisfy the above minimum eligibility criteria for empanelment.
2. Similar works for electrical & civil works are defined in clause -4.



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6.0 General Conditions

- 6.1 The said registration qualifies a particular vendor for consideration for issue of tender document in case of limited tenders for relevant category only for which vendor is registered/empanelled. However, this will not give any claim to the party for award of work / purchase order.
- 6.2 NIT Raipur reserves the rights to accept, consider or reject any or all applications without assigning any reasons thereof. The decision of NIT Raipur in respect of registration of parties for various categories of work / items will be intimated by post /email and shall be final & binding on all concerned registered firms / vendors in the panel of NIT Raipur.
- 6.3 Vendors once empanelled, shall have to promptly reply to all the enquiries, execute orders as per the order terms of NIT Raipur and keep the Institute informed of new products/ developments / innovative ideas that shall help reduce the cost and improve quality, reliability, etc.
- 6.4 This document is treated as a valid contract between NIT Raipur and Vendor and adherence to all aspects of fair-trade practices in executing the purchase orders / work orders placed by NIT Raipur from time to time during the registration period.
- 6.5 In case of empanelled vendor found in breach of any terms & condition(s) of NIT Raipur or work order, at any stage during the course of work or warranty period, the legal action shall be initiated against the vendor and EMD/Security Deposits shall be forfeited, besides debarring and blacklisting the vendor concerned for at least ONE years for further dealings with Institute.
- 6.6 The vendor should not assign or sublet the empanelment or any part or it to any other vendor in any form. Failure to do so shall result in termination of empanelment.
- 6.7 All registered firms are expected to maintain absolute integrity, follow a decent standard of business ethics and do nothing unbecoming of a registered supplier. In all future correspondence with NIT Raipur, empanelled vendors are required to quote the Registration No.
- 6.8 The NIT Raipur has all the rights reserved to add / delete / alter any of the items and to amend/ add any of the terms and conditions included in the registration granted to firms with effect from any date, without assigning any reason(s) for the same.

6.9 Indemnity

The selected vendor shall indemnify the NIT Raipur and user departments against all third-party claims of infringement of patent, trademark/copyright or industrial design rights arising from the use of the supplied items and related services or any part thereof. NIT Raipur / User department stand indemnified from any claims that the contractor/firm/ agency manpower/local authorities may opt to have towards the discharge of their duties in the fulfillment of the work orders.



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7.0 Termination for Default

- a) Default is said to have occurred
- if the vendor fails to commence /deliver any or all of the services within the time period(s) specified in the Work order or any extension thereof granted by NIT Raipur.
 - If the vendor fails to perform any other obligation(s) to the satisfaction of NIT Raipur, under the empanelment.
- b) If the vendor, in either of the above circumstances, does not take remedial steps within a period of 15 days after receipt of the default notice from NIT Raipur (or takes longer period in spite of what NIT Raipur may authorize in writing), NIT Raipur may terminate the empanelment/ Work Order in whole or in part. This may also lead to blacklisting of the vendor debarring him from participating for any further work/s with NIT Raipur.

8.0 All disputes in this connection shall be settled in Raipur jurisdiction only.

9.0 Inspection of Works: Works would be subject to inspection by User representative and unsatisfactory/defective works having been detected would have to be redone/repair by the vendor failing which it would be got done at the risk and cost of the said Contractor/firm/ agency.

[Signature]

Registrar

National Institute of Technology
Raipur (Chhattisgarh)

[Signature]
EE (ED)

[Signature]
ASS. Dean (EPD)



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Application Form for Contractor Empanelment

Category Applied for :-

1. Name of the Company/Agency/Contractor-----

2. a) Head Office / Registered Office Telephone/Mobile No -----

Email :-----

Web site (if any) :-----

Date of Establishment :-----

b) Office in Raipur, if any :-----

Telephone No. :-----

3. Name of Chief Executive / Proprietor / Partners :-----

Telephone/Mobile No. :-----

Email :-----

4. Name of Contact Person :-----

Telephone/Mobile No. :-----

Email :-----

4. Type of Organization Documents to be enclosed:-----

5. Nature of Business :-----

6. Work Experience Details as per Eligibility Criteria & clause 4.:

Sl. No.	Name of Work	Work order no. & date	Work order value	Work completion value	Time period of work	Client details
1						
2						
3						
4						
5						



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7. Average annual financial turnover during the immediate last 3 consecutive financial years (Rs. Lakhs) (Enclose Chartered Accountant's certification)
 - a) 2023-24
 - b) 2022-23
 - c) 2021-22
 - d) 2020-21
8. Solvency /Bankers' certificate of scheduled bank (Not older than 6 months from last date of submission) to be attached.
9. Commercial Information Registration (Enclose Attested Copy Wherever Applicable)
 - a) GST Regn. No.
 - b) PAN
 - c) Registration with CPWD/PWD/MES/PSUs etc if any
10. List of Enclosures as per Eligibility Criteria & clause 3.0
 - i)
 - ii)
 - iii)
 - iv)
 - v)
 - vi)
- 11 Details of Registration fee (Rs. 1,180/-)

Reference No.: Date:

Bank:

Declaration by Contractor

- i) I/We certify that the information given above is true to the best of our knowledge. I/We also understand that if any of the information is found wrong, I am/ we are liable to be debarred.
- ii) I/We certify that I/We will not get myself/ourselves registered as contractor(s) in NIT Raipur under more than one name.
- iii) No employee or direct relation of any employee of NIT Raipur is in way connected as Partner/Shareholder/Director/Advisor/Consultant/Employee etc. with the Company.



राष्ट्रीय प्रौद्योगिकी संस्थान रायपुर
NATIONAL INSTITUTE OF TECHNOLOGY RAIPUR
(An Institute of National Importance)
Under Ministry of Education, Govt. of India



No./NITRR/EE/E.O./Contractor empanelment /ETender/2024/.....^{02/19}

Raipur, Dated: ^{21/02/2024}

iv) (a) I certify that I did not retire as an Engineer from any Department of the Government of India during the last ONE year. I also certify that I have neither such a person under my employment nor shall I employ any such person within ONE year of his retirement. (For individuals seeking enlistment).

(b) We certify that none of the partners/Directors retired as an Engineer from any Department of the Government of India during the last ONE year. We also certify that we have neither under our employment any such person nor shall we employ any person within ONE year of his retirement. (For partnership firms and limited companies). (Strike out whichever is not applicable)

(Signature of Proprietor/Partner/Chief Executive)

Name

(In Capital Letter)

Place:

(Seal of Vendor/Contractor)

Date: