



**OPEN TENDER ENQUIRY FOR RENEWED SUBSCRIPTION COVERAGE ON 2
NOS. FORTINET FORTIGATE 800C UTM DEVICES FOR 12 MONTHS**

(SINGLE BID SYSTEM)

Enquiry NITRR/S&P/CCC/OT/2020/789

Name of Concerned Department: CENTRAL COMPUTER CENTER

Date:

To

Important Dates

Event	Date	Time
Last Date of submission of quotation	16/11/2020	Upto 18:00 Hrs
Bid Opening date	18/11/2020	At 16:00 Hrs

Dear Sir,

We intend to purchase the commodities specified in this document and invite quotations in accordance with the terms and conditions detailed in the bid document. If you are interested, kindly submit your bid online through <http://www.tenderwizard.com/NITR>. Tender will be accepted online only & no other mode will be accepted.

Yours sincerely,

Registrar
National Institute of Technology,
Raipur

Enclosed:

- (1) Instruction to bidder - containing General terms and conditions.
- (2) Acceptance of terms & conditions of tender - Annexure 1
- (3) Item with Description - Annexure 2
- (4) Bidder Qualification Criteria - - Annexure 3
- (5) Scope of Work - Annexure 4
- (6) Bidder information – Annexure 5
- (7) Price Bid Format- Annexure 6

General Terms & Conditions of The Bid Enquiry

1. Please go through the instruction contained in this document carefully for bidding instructions.
2. **Clarification of Bidding Documents:** If a prospective bidder requires any clarification in regard to the bidding documents, they may mail to storenpurchase@nitrr.ac.in (for Commercial terms) and utm@nitrr.ac.in (for Technical queries) at least 15 days before the deadline for receipt of bids.
3. The bid should remain valid for a period of **150 days** from the date of opening. In case your offer has a different validity period that should be clearly mentioned in the quotation. Validity period may also be extended without change in bid prices, if required on mutually agreed basis only.
4. **The price of the goods quoted should be FOR NIT RAIPUR** inclusive of all applicable taxes (GST etc.), packing, forwarding, insurance and other local services required for delivery, installation and support services of the products at NIT Raipur.
5. Submission of bids: Bidders have to submit their bid through E-tendering mode only at website <http://www.tenderwizard.com/NITR>
6. Financial Bid (Microsoft Excel File) is to be downloaded from website <http://www.tenderwizard.com/NITR> and then is to be filled, saved and uploaded (through digital signature) on the same website and not to be submitted in hard copy at all.
7. Custom duty: NIT Raipur has registration in Department of Scientific & Industrial Research (DSIR).
8. **Bid Security (BS)/(Earnest Money, EMD)** The Bidder/Tenderer shall furnish, as part of its bid, a bid security (BS) of INR 48,000/- only. The bid security shall be in Indian Rupees. The bid security should be submitted only through online payment gateway in e-tendering portal i.e. <http://www.tenderwizard.com/NITR>. Also bidders need to submit tender fee of INR 1180/- through e-payment mode.
9. In place of a bid security or EMD, the bidder can sign a bid securing declaration accepting that if they withdraw or modify their bids during the period of validity, or if they are awarded the contract and they fail to sign the contract, or to submit a performance security before the deadline defined in the request for bids document, they will be suspended for two years from being eligible to submit bids for contracts with the Institute.
10. Bid security (EMD) exemption is applicable to bidders registered with DGS&D and NSIC. Micro and Small Enterprises as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) are also eligible for EMD exemption.
11. Except in case of firms claiming exemption, any bid without EMD or bid not secured in accordance with the above will be rejected by the Institute as non- responsive.
12. The bidders should quote their offer/rates in clear terms without ambiguity.
13. The rates should be quoted both in figures and words. In case of any discrepancy between the rates in figures and that in words, the rate in words will be accepted as correct.
14. Each bidder shall submit only one bid. A bidder, who submits more than one bid, shall be disqualified and considered non-responsive.
15. The bidder has to sign and upload the acceptance of tender terms as per Annexure-I compulsorily.
16. The Bidder/Tenderer shall indicate **unit prices in the prescribed format only**.
17. The bid security of unsuccessful Bidder/Tenderer will be discharged /returned as promptly as possible but not later than 30 days after the expiration of the period of bid validity or placement of order whichever is later.

18. The Bidder's / Tenderer's bid security will be released normally within 30 days after issue of PO. The successful Bidder will be required to submit the performance bank guarantee along with the letter of acceptance within 15 working days of the issue of the PO. Successful bidder shall be required to deposit a PBG of 5% of the work order value at the time of release of his security deposit. This amount shall be refunded on the successful completion of the work and support period of one year as certified by the concerned department. The PBG may be in FDR format also.
19. The complete Tender document can be viewed and downloaded only from the Website (www.tenderwizard.com/NITR) & <http://www.nitr.ac.in/> during the tender sale period. The intending bidders should submit the tender documents sale price & tender processing fee, through e-payment, at the time of making online request.
20. To participate in the E-tender, it is mandatory for the bidders to have user ID & password, which has to be obtained by submitting an annual registration charges of Rs. 2000/- +GST @ 18% to ITI, through e-payment. Also it is mandatory for all bidders to have class 3 digital signature certificates from any of the CCA (Controller of Certifying Authority, India) or if any support required on DSC, Please contact to Helpdesk No. 011-4942436,8305920951.
21. **Delivery and installation period:** Delivery and installation should be made within **90 days** from the date of placement of the order of goods.
22. **Delayed delivery and installation:** In case of delayed delivery and installation of the goods a penalty **0.5% per week or part there of subject to maximum of 10% will be recovered from the firm of the value of undelivered goods. Request for extension in delivery and installation period should be made before the last date of supply and installation as mentioned in Purchase Order.**
23. **Non delivery and Installation beyond extended period:** If the bidder fails to execute the order within the delivery and installation period including extended period (of maximum 42 days) as mentioned above the order will be cancelled and EMD will be forfeited by the institute. In case of incomplete supply and installation of items even in extended period, EMD will be forfeited and payment of the supplied items will be released after recovering the penalty for delay in delivery and installation of goods.
24. The bidder need to submit the following certificates along with the Tender Documents to confirm their eligibility in this part :
 - i. Proof of establishment of Firms/shop/business/ manufacturing unit etc.
 - ii. The GST registration certificate should be enclosed as per the applicability.
 - iii. The bidder should enclose Photocopy of PAN card issued in the name of the bidder's firm/ in the name of proprietor in case of proprietorship firm.
25. Payment for Goods shall normally be made in Indian Rupees, as follows: 100% payment will be made through Account Payee Cheque or Draft / Online Transfer using RTGS to the Supplier normally within thirty (30) days after the complete supply and installation of software as per the terms & conditions contained in these documents.
26. Any disputes arising out of this enquiry shall be dealt in the Raipur jurisdiction.
27. Bidder has to sign all the pages of this tender and enclose it with the bid.

Registrar
NIT-Raipur

ACCEPTANCE OF TERMS & CONDITIONS OF TENDER (MUST BE ON LETTER HEAD)

Date:

To

The Registrar,
National Institute of Technology,
Raipur-492010(Chhattisgarh)

Subject: Acceptance of Terms & conditions of Tender.

Tender ref. No. : NITRR/S&P/CCC/OT/2020/789

Dated 22/10/2020

Dear Sir,

1. I/We have downloaded/obtained the tender document(s) for the above mentioned Tender enquiry no. from the website <http://www.tenderwizard.com/NITR> or <http://www.nitr.ac.in/>
2. I/We hereby certify that I/we have read entire terms & conditions of the tender documents from Page 01 to 09 (including all documents like annexure, schedules etc.) which form part of the tender document and I/we shall be abide by the terms & conditions/clauses contained therein.
3. The corrigendum(s) issued from time to time by NIT Raipur to have also been taken into consideration, while submitting this acceptance letter.
4. I/We hereby unconditionally accept the tender conditions of above mentioned tender document(s)/corrigendum(s) in totality/entirely.
5. In case any provisions of this tender are found violated, NIT Raipur shall be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely and we shall not have any claim/right against NIT Raipur in satisfaction of this condition.
6. I/We confirm that we or our proprietor/Director/Partner have not been blacklisted or debarred or declared ineligible for corrupt/fraudulent practices either indefinitely or for a particular period of time by any Government or other agency. I/we further declare that no criminal case is registered on pending against the firm/company or its owner/partners/directors anywhere in India. Also there are no contractual restrictions or legal disqualifications or other obligations which prohibit the applicant from entering into tender process.

(Seal & Signature of the bidder)

ITEM WITH DESCRIPTION

S. No.	Description	Quantity
1.	UTM Protection (24x7 FortiCare plus Application Control, IPS, AV, Web Filtering and Antispam Services) for 12 months for Fortinet Fortigate 800C	2 Nos.

BIDDER QUALIFICATION CRITERIA

S. No.	Eligibility Criterion	Required Documents
1.	Bidder should be authorized by the manufacturer for quoting specifically in this tender	Manufacturer's authorization on his letterhead giving tender reference
2.	Bidder should be in the field of computer network / information security minimum for the last 3 years	Copy of registration certificate
3.	Average annual turnover of the bidder should be INR 30 lakhs	Copy of self-attested balance sheets / IT returns highlighting the annual turnover
4.	Bidder shall have executed at least 2 information security related orders preferably of Firewall / UTM in India in the last 5 years	Copy of work orders & completion certificates / client sign-offs / invoices
5.	Bidder should have experienced / certified manpower for UTM and / or related information security devices	Name and designation of such manpower on bidder's letterhead
6.	Bidder must not have been blacklisted by any organization during last seven years	Self declaration on letterhead to be attached by the bidder

SCOPE OF WORK

It is required to extend the warranty on 2 Nos. Fortinet Fortigate 800C UTM devices for a period of 12 months starting from the date of activation.

The scope of warranty shall include the following support coverages:

Support Type	Support Level	Support Coverage Duration
Hardware	Advanced HW	12 Months from the Date of Activation
Firmware and General Updates	Web / Online	
Enhanced Support	24 x 7	
Telephone Support	24 x 7	
Advanced Malware Protection	Web / Online	
NGFW	Web / Online	
Web Filtering	Web / Online	

The warranty shall include UTM Protection (24x7 FortiCare plus Application Control, IPS, AV, Web Filtering and Antispam Services) for 12 months.

During the warranty period, the successful bidder shall be required to:

- (a) Update the UTM firmware when such upgrade is available
- (b) Implement functions and features of the UTM as per requirement
- (c) Integrate functions and features of the UTM with network services and devices as per requirement
- (d) Send manpower during installation (if required) and provide remote support (when necessary)
- (e) Interface with manufacturer's support and resolve issues, if any

Bidder's Information

1. **Name of the Firm:**

2. **Type of the firm:**

3. **Address of the firm:**

4. **Contact detail: Phone No.:**

Mob No. :

Fax No.

E mail:

5. **Name of the authorised signatory:**

6. **EMD detail : Instrument No.**

Date :

Amount:

Issuing Bank name & branch detail:

(In case of more than one instruments use separate sheet)

7. **Bank details of the firm :**

Account No. :

IFSC Code:

Name of the Bank :

Branch:

List of documents attached :

1.

2.

3.

Seal & Signature of Bidder

PRICE BID FORMAT

Name of the Bidder/Tenderer :

Tender No:

Price bid shall be in INR in the following format

S. No.	Item Description	Qty	UoM	Unit Price	Tax	Unit Price incl. Tax	Total Price for the Mentioned Quantity incl. Tax
	UTM Protection (24x7 FortiCare plus Application Control, IPS, AV, Web Filtering and Antispam Services) for 12 months for Fortinet Fortigate 800C	2	Nos.				

Total Bid Price in Indian currency_____

In Words _____

Name:_____

Note:

1. Bidder should read the tender document and understand the complete scope of work before quoting above prices.
2. The price of the goods quoted should be FOR NIT RAIPUR inclusive of all applicable taxes (GST etc.), packing, forwarding, insurance and other local services required for delivery, installation and support services of the above products at NIT Raipur.
3. Bidder should not be black listed. He must submit an undertaking in this regards on his letter head.
4. The L1 (successful) bidder will be selected from the list of qualified bidders who have accepted the terms & conditions, scope of work, service level agreement etc. of this tender on the basis of the lowest total Bid Price quoted.

Seal & Signature of Bidder