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NATIONAL INSTITUTE OF TECHNOLOGY RAIPUR
(Institute of National Importance)
G.E. Road, Raipur – 492010 (C.G.)

Phone: (0771) 2252700
Fax : (071) 2253104
Email: registrar@nitrr.ac.in
Website: www.nitrr.ac.in

“Tender for providing Canteen Services in NIT Raipur”

INSTRUCTIONS TO BIDDERS:

Tender No. :NITRR/R-1/Canteen/OT/2019/1580

Date:01/10/2019

Name of Work: **Canteen Services**

Tender Fee: Rs. 1180/- (Inclusive of 18 % GST) through payment gateway in www.tenderwizard.com/NITR

Submission of tender:

Last Date & Time for submission of bids:28/10/2019 upto 18:00Hrs

Date and Time for opening of tender: 30/10/2019 at 16:010Hrs

Tender has to be submitted in two parts. The two parts will be as **Part-I: Technical Bid** and **Part-II: Financial Bid** and will be submitted through our e-tendering portal i.e. www.tenderwizard.com/NITR. Tender must be submitted online through online mode and no other mode will be accepted in any consequences.

Part I consists of all scanned documents submitted by the bidder as proof of eligibility.

Part II should include prices against individual items given in Annexure 2.

Earnest Money Deposit (EMD) of Rs. 10,000/- through payment gateway at www.tenderwizard.com/NITR and EMD of successful bidder will be adjusted against Security Deposit.

Security Deposit of Rs. 2,00,000/- in form of DD drawn in favour of "Director, NIT Raipur" payable at "Raipur" should be submitted by the successful firm along with

acceptance. After successful completion of the contract, the Security Deposit will be refunded after adjusting dues, if any. No interest will however be paid by the Institute on the Security Deposit when it will be released on completion of contract. The security deposit will be forfeited in case of breach of contract.

The bidder should read the “**General Terms and Conditions**” of the tender document. Bidder may visit NIT Raipur during office hours and meet the Assistant Registrar (S&P) or Chairman Canteen Committee for clarifications, if any.

All information in tender should be typewritten. No alterations are acceptable and such tenders shall be summarily rejected. All amounts quoted should be in Indian Rupees. The tender should be duly signed by an authorized person.

Bidder should quote against all items and partially quoting will invalidate the tender and such tenders will be summarily rejected. **For MRP items, base price is fixed at Rs. 100 and discount offered from base price is to be quoted.** Item price will be derived by subtracting the discount offered from Rs.100.

Director, NIT Raipur reserves the right to cancel this tendering process at any stage. In such case, EMD amount will be returned.

**Registrar
NIT, Raipur**

PART – I TECHNICAL BID

(Eligibility Criteria for Bidders for Providing Canteen Services at NIT Raipur)

Following details should be provided along with documents in support

- (a)** The bidder shall submit the following information regarding his firm

Name of the Firm/Bidder/Company (in block letters)

Permanent Address & Telephone No.

Year of incorporation of the Firm/Company

Full Postal Address:

Telephone/Fax No./Mobile No.:

E-mail:

Name and contact details of Representative & designation:

- (b)** Bidder must have at least 3 years' experience of running a canteen / restaurant / cafeteria / mess in Government / Private Higher Educational Institute preferably in NITs/IITs/IITs/IIMs/other Centrally Funded Technical Institutes, or a prestigious and renowned Hotel/Caterer.

Proof of the same like copies of work order/ongoing work certificate/work completion certificate/experience certificate with details of work executed, the date of commencement and date of completion of the work etc. should be submitted.

- (c)** Bidder must submit annual financial turnover certificate for canteen/ restaurant/ cafeteria/ mess during the last 3 years ending 31st March of the previous financial year, which shall be duly certified by a Chartered Accountant. Average financial turnover of the firm for the last 3 years should be at least **INR 36,00,000/- (Thirty Six Lacs)**.

- (d)** Attested copies of GST Registration certificate, PAN, TAN and income tax return for last three financial years of the firm has to be submitted.

- (e)** Attested copies of trade license (as applicable) and food license from FSSAI must be submitted.

- (f)** An affidavit duly certified by a notary that the partners of the firm or sole proprietor or company as the case may be, has never been black listed or changed the name of the firm and that there is no police Case / Vigilance enquiry pending against the partners of the

firm or sole proprietor or company as the case may be, and has never been punished by Hon'ble Court.

- (g) Bidder must submit at-least two performance certificates of current/previous reputed clients in last 3 years.
- (h) One manager and two Supervisors should be deployed by the contractor at NIT, Canteen for ensuring the adherence to catering standards in the canteen. **The minimum qualification of manager and at-least one supervisor should be graduation and above; preferably, in the field of hotel management and catering.** The bidder will have to submit the name of manager and supervisors (to be deployed at NIT Raipur) with their degree (certificate) along with resume, at the time of submission of tender application.
- (i) Bidder must submit a list of at-least 10 full-time employees as on 31st March of the previous financial year on payroll of the firm with their **EPF/ESI/PAN** number mentioned against each on letterhead of the firm.
- (j) Bidder must submit at-least two valid certifications (ISO certification, etc) of the firm in food processing/ quality.
- (k) A copy of the tender, with all pages duly sealed and signed must be submitted by the bidders along with part 1 as proof of acceptance of the terms and conditions of this tender.
- (l) The bidder must submit the copies of E.P.F./E.S.I.C. Registration number as per the rules to contribute to E.P.F./E.S.I.C (If applicable).
- (m) An affidavit duly certified by a notary that a Nominee of the contractor along with his Name, Address and Relationship details who will complete the contract for the remaining part in case of death of contractor along with consent, seal and sign of the nominee.
- (n) All copies of necessary documents/proofs/certificates must be submitted by the bidder along with tender application form otherwise the bids shall be summarily rejected. All documents should be self-attested.

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GENERAL TERMS & CONDITIONS

1. The bidder submitting tender would be deemed to have inspected the premises, and to have considered and accepted all the terms and conditions of contract.
2. Financial Bid (Microsoft Excel File) is to be downloaded from website www.tenderwizard.com/NITR and then is to be filled, saved and uploaded (through digital signature) on the same website and not to be submitted in hard copy at all.
3. No verbal or written enquires will be entertained in respect of acceptance or rejection of the tender.
4. Director, NIT Raipur reserves the right to cancel or reject the tendering process, without assigning any reason.
5. Any action on the part of the tender to influence any officer of NIT Raipur or canvassing in any form shall make the tender liable for rejection.
6. The contract will be for a period of one year initially, which can be extended for further period depending on satisfactory performance of the initial period of the contract as determined by the canteen committee.
7. For the further extension of contract period the contractor is required to submit the willingness to continue the canteen services on previous terms & conditions. In case if the contractor is not willing further extension the same should also be intimated in writing. In both the cases i.e. willingness to continue or not to continue beyond initial contract period, must be submitted before three month from the date of end of the initial contract period to the chairman, canteen management committee.
8. Rates will not be re-negotiated in the second year if extension is given and security deposit will be in the possession of NIT Raipur.
9. In case the tender is cancelled, the tender fee will not be refunded to the concerned bidder.
10. **The complete Tender document can be viewed and downloaded only from the website (www.tenderwizard.com/NITR) & www.nitr.ac.in during the tender sale period. The intending bidders should submit the tender documents sale price & tender processing fee, through e-payment, at the time of making online request.**
11. Complete tender papers, duly accompanied with receipts of e-payment of tender cost, EMD shall be received online as per date and time mentioned. Tender shall be opened through Etendering systems, in presence of bidders or their authorized representatives.
12. Complete tender documents must be submitted as per schedule **through E-Tendering mode only at website www.tenderwizard.com/NITR .**
13. **To participate in the E-tender, it is mandatory for the bidders to have user ID & password, which has to be obtained by submitting an annual registration charges of Rs. 2000/- +GST @ 18% to ITI, through e-payment. Also it is mandatory for all bidders to have class 3 digital signature certificates from any of the CCA (Controller of Certifying Authority, India) or if any support required on DSC, Please contact to Helpdesk No. 011-49424365.**
14. The bid along with necessary documents should be uploaded only on the www.tenderwizard.com/NITR portal as per guidelines mentioned in the portal. Tender have to be submitted only online at <https://www.tenderwizard.com/NITR> . All documents in support of eligibility criteria etc. are also to be scanned and uploaded along with the tender documents. Tender sent by any other mode will not be accepted.

15. **Clarification of bidding documents:** If a prospective bidder requires any clarification in regard to the bidding documents, they may mail to storenpurchase@nitrr.ac.in (for commercial terms) and nkjain.me@nitrr.ac.in (for Other queries) at least 15 days before the deadline for receipt of bids.
16. Corrigendum, if issued any for the tender, shall form part of the Tender Document. Corrigendum will be posted on NIT RAIPUR website (www.nitrr.ac.in) & www.tenderwizard.com/NITR portal. Bidders/Tenderers are requested to visit NIT RAIPUR website regularly and note the corrigendum / amendments to the tender without fail and submit the offer accordingly. NIT RAIPUR will not be responsible for ignorance of corrigendum.
17. In special situation, the committee may negotiate price with the qualified bidder quoting the lowest price before awarding the offer.
18. No complaint should be registered against the bidder (contractor) in NIT Raipur or in any previous organisation where work is carried out by the contractor. If such case is found, the tender bid will not be entertained by NIT Raipur. Further, If any such complaint brought to the notice of the NITRR management of the eligible bidder, even after the award of contract, the contract may be liable to be cancelled with immediate effect.
19. The Canteen will remain open during 8:00 am to 9:00 pm on all days (including Saturday, Sunday, Holiday & Vacation) or as may be approved by the canteen management committee. Any deviation in timing or closure of canteen without approval of canteen management committee will be treated as violation of contract and fine of minimum Rs. 1000/- will be charged on contractor for every occasion.
20. The Canteen contractor will have to provide the two extension counters with limited menu in Boy's and Girl's Hostel Both. The Timing for the extension counters in the hostel will be 10.00 PM to 2.00 AM (Daily). The menu for the same will be decided by the Canteen Management and Inspection Committee.
21. The Eggetarian & Vegetarian food items shall be segregated while storage, heating and serving by the canteen service provider.
22. Proper sanitation must be maintained by contractor in canteen area. Utmost care must be taken for proper sanitation of:
- a. Food articles & Drinks.
 - b. Utensils.
 - c. Equipments.
 - d. Kitchen Areas.
 - e. Washing Places and all other areas / items in canteen.
 - f. Garbage Disposal
 - g. General Cleanliness of Employees.
 - h. Toilets inside the canteen.
 - i. Sewer lines coming out from canteen.

Use of gloves and hair covers are must while handling food items by the workers.

The institute shall have right to impose penalty commensurate with improper sanitation, and may choose to terminate the contract if appropriate remedial measures are not taken despite warnings.

23. Minimum Number of Employees to be deployed by the contractor:

- a. 1 Manager
- b. 2 Supervisors
- c. 4 Cooks
- d. 4 Cooking assistants
- e. 6 waiters/Serving staffs
- f. 6 Table cleaners
- g. 3 Dish cleaners in washing area

The number of employees may be increased later on depending upon the quantum of work. The same may be informed in writing to the canteen management committee. The minimum qualification of manager and at-least one supervisor should be graduation and above, preferably; in hotel management and catering who will be responsible for ensuring adherence to catering standards in the canteen.

The list of above employees with name & designation (work assigned) must be submitted and any change later on must be intimated immediately to canteen management committee. The name of manager & supervisors should be displayed at the appropriate place inside the canteen. One person must be deployed for billing of items and a copy of proper bill must be provided to the customers for purchase of each items.

The bidder will have to submit the list of employees and degree (certificate) of the manager and supervisors to be deployed at NIT Raipur at the time of submission of tender application.

- 24. The contractor shall not sublet the premises either in whole or in part.
- 25. All the staff members will be well uniformed and well dressed. The uniform of the staffs will be decided by the canteen committee.
- 26. The waste and garbage disposal must be done twice a day on the regular basis.
- 27. Time is the essence of this contract. In case the contractor fails in fulfilling the obligations fully and in time, NIT Raipur shall have the right to take up the work at the Contractor's cost and risk and recovery and all such expenses from the amounts due to the Contractor including Security Deposit.
- 28. The Institute shall have right to impose penalty commensurate with the fault and amounts towards damages if any, shall be recovered from the bill.
- 29. NIT Raipur shall provide certain infrastructure including dining space, water, few minor items and equipments, furniture and permanent fixtures, and electricity charge for dining area "Free of Cost" which may be considered as subsidy or grant-in-aid to the contractor for providing canteen services with sole aim that rates quoted shall be bare minimum.

30. Contractor shall provide all necessary tools / items, materials, and labour for proper execution of canteen service. The contractor shall supply fix and maintain at his own cost any additional equipments required for proper execution of canteen services.
31. Contractor shall abide by all laws and regulations and statutory obligations in force from time to time including labour laws and shall indemnify NIT Raipur from any claims in this regard.
32. Contractor will be required to post skilled manpower as may be needed to supervise and guide the workers skilled as well as unskilled for proper execution of the work as per directions of the canteen management committee issued from time to time.
33. All letters posted or Email to Contractor at the address given by him will be considered to have been delivered in time.
34. If it is observed at any stage that the quality of the work is not satisfactory, the contract/work order as a whole may be terminated and Security deposit forfeited. The Contractor will have no claims what so ever on NIT Raipur.
35. Water required for the work may be used free of cost from the NIT Raipur after obtaining written approval from the Registrar NIT Raipur. However, the water shall not be wasted or diverted for non-canteen use. This should not be construed to mean that the contractor has a right to claim free water.
36. Contractor will be fully responsible for any accident or mishaps involving workers engaged by the Contractor and the Contractor would pay claims made by these victims. The Contractor shall indemnify the NIT Raipur from any claims arising out of accidents, disabilities of any nature or death or arising out of provisions under law, or any other nature in respect of all workers engaged by the Contractor. The contractor will fully indemnify NIT Raipur against all claims in this regard.
37. NIT Raipur will provide electrical fitting along with an energy meter, reading for which shall be taken regularly by a representative of NIT Raipur to record consumption, accordingly electric bill will be raised as per prevailing rates and shall be issued to the contractor for payment within the period of 07 days. NIT Raipur will not be responsible for any reduction on non-availability of electric / water supply in unavoidable circumstances.
38. Electricity required for all areas like Kitchen, Storage, and Washroom etc for canteen/ cafeteria except dining areas will have to be borne by the contractor as per actual rates prevailing in the Institute from time to time.
39. The contractor shall identify the personnel to be deployed exclusively for the Cooking and Catering Services. The contractor shall be responsible for cleaning as well as security of the equipments/fixtures handed over at the time of commencement of the contract. In case of items/fixtures stolen/broken due to the fault of the contract personnel from the kitchen, either the penalties to recover the cost shall be imposed or the contractor shall have a choice to replace these fixtures of the same quality with due approval of the canteen management committee.
40. It will be the sole responsibility of the contractor to abide by the provisions of the following acts as to the workers engaged by him for performance of this contract.

- a. Minimum Wages Act 1948.
 - b. Employee Provident Fund Act 1952
 - c. Employee State Insurance Act 1948
 - d. Contract Labour (Abolition & Regulation) Act 1970.
 - e. Industrial Employment (standing orders) Act and rules 1946.
 - f. Prohibition of Child Labour Act 1986.
 - g. Payment of Bonus Act and Rules 1965.
 - h. Workmen compensation Act 1923.
 - i. Any other relevant act enacted by government.
41. Any liability arising on NIT RAIPUR shall be deducted from Security Deposit of the contractor and if the full amount is not recovered then the same shall be deposited by the contractor. NIT Raipur would not have any liabilities towards the workers of the contractor.
 42. NIT RAIPUR reserves the right of altering the specification of works of adding to or omitting any items of work or of having portions of the same carried out in the Institute by others and such alterations and variations shall not violate this contract.
 43. Contractor is required to post his authorized representative at the site or the work who shall receive the instructions from the canteen management committee from time to time. All such instructions received by the authorized representative on behalf of the Contractor shall be deemed to have been received by the Contractor within the scope of this work order.
 44. In the event of the contractor failing to execute the Cafeteria Management Work in whole or in part an alternative arrangement will be made by the NIT Raipur totally at the risk & cost of contractor besides any suitable fine/penalty.
 45. The contractor shall be liable to pay compensation for any loss & damage caused to the property of the NIT Raipur or its Staff Members/Students/Visitors by the contractor or his workers.
 46. The Contractor shall be personally responsible for the conduct of his staff and in case of any complaint against any of his staff, the contractor will be under an obligation to change the worker concerned when instructed by canteen committee. The contractor shall observe all the laws and will be responsible for any prosecution or liability arising from breach of any of those laws. The NIT Raipur shall not and cannot hold any responsibility with regard to staff on the role of the contractor what so ever.
 47. The contractor & his staff shall follow the rules & regulations of the NIT Raipur in force and instructions issued from time-to-time. NIT Raipur will be free to take action against the contractor for violating the same.
 48. NIT Raipur reserves the right to terminate the contract without assigning any reason by giving a notice of 3 months. The contractor will also have to serve a notice of 3 months, if he wishes to terminate the contract.
 49. In the event of any dispute arising out of or in connection with this contract, whether during the subsistence of the contract or there after the matter shall be referred to the

Director, NIT Raipur or any other officer nominated by the Director, NIT Raipur for arbitration whose decision shall be final and binding on the parties. The contractor shall agree that the arbitrator could be an employee of the institute & shall not have any objections in this regard. The proceedings before the arbitrator would be governed by the provision of the Arbitration Act 1996.

50. A police verification report in respect of all the personnel of contractor from the concerned police station of concerned residential areas should be submitted and also list of employees with bio-data of each employee posted to the Institute along with photo and thumb impression should be handed over to the AR (Establishment Section), NIT Raipur. Any changes should be informed immediately.
51. The personnel engaged by the contractor should have minimum literacy level i.e. a pass in Standard VIII.
52. It is expected that contractor shall serve a good quality of food/ snacks/tea/coffee etc. and which shall be prepared with permissible brand of consumables. The Contractor will use only branded raw material for preparation of items as appended in Annexure 2 .The Contractor may use any other brand of material which meets norms of Food Processing Organization after obtaining prior written approval from Canteen management committee of NIT Raipur.
53. The bidders must have to upload acceptance of tender terms & conditions duly sealed & signed in e-tendering portal(As per Annexure-I).
54. The Contractor will pay rent@ of Rs. 56,000/- per month (inclusive of 18 % GST) for the canteen area of 585.2 square meter, in advance up to the 7th day of each month to NIT Raipur. The rent money is subjected to change as per prevailing rent rate as notified by the Collector, Raipur under rent control act from time to time or above fixed amount whichever is higher. In case of extension, the rent would be increased by 10% per year or collectorate rate whichever is higher.
55. The contractor will do necessary arrangement to accept the payment in e-pay mode also.
56. The approved list of items to be sold in the canteen must be exhibited in the canteen at a permanent place by the contractor on a display board.
57. The contractor will ensure that no stale food, snacks etc. are sold in canteen. The contractor will also ensure that only good quality branded materials (Permissible List of Brands) are used in food items. The proper hygienic condition should be maintained inside the whole canteen area. If any violations identified by canteen management committee/ canteen inspection committee a spot fine of minimum Rs. 1000/- will be charged on contractor for every occasion.
58. The contractor should not sell or serve nor permit anyone to sell or serve Tobacco products, liquor intoxication preparations, narcotics or other banned products etc. in canteen. Breaching of this term would imply a breach of contract and immediate termination of contract along with confiscation of security deposit and initiation of legal proceedings.

59. NIT Raipur will provide the contractor, with the canteen building with initial electrical and plumbing fittings. It is agreed that all the repairs & replacements are to be made by the contractor at his/ her own cost, the contractor will, as and when, is vacated or contract terminated, handover to the institute the building with the electrical & plumbing fitting in same condition in which they were issued to contractor except normal wear & tear. The same has to verified/ ensured by Professor In-charges of Civil and Electrical Sections of Estate Office, NIT Raipur.
60. The members of canteen management committee/ canteen inspection committee shall have the power to inspect the canteen and its services at any time.
61. The contractor will abide by any other terms and conditions which the Institute and /or the canteen management committee on its behalf may impose from time to time.
62. If the contractor keeps the canteen closed more than 05 days continuously without providing canteen service to the Institute students then NIT Raipur shall have the right to take possession of the canteen building and to assign the task of canteen service to another agency so that the canteen service can re-start. NIT Raipur shall have the right to break open the lock / locks to take possession of the canteen building as deemed fit by the NIT Raipur.
63. In the event of death of the contractor the contract for the remaining period will be executed by a nominee on his/her behalf. The nominee's name, address, relationship should be mentioned by the contractor and submitted along with Part – I.
64. If in the opinion of the members of the canteen committee the performance of any of the persons deployed is not satisfactory or he/she is not amenable to discipline or their behaviour is not conducive to retain them for the work, he /she should be replaced immediately.
65. **FORCE MAJEURE**
Neither party shall be responsible to the other for any delay or failure in performance of its obligations due to any occurrence commonly known as Force Majeure which is beyond the control of any of the parties, including, but without limited to, fire, flood, explosion, acts of God or any Governmental body, public disorder, riots, embargoes, or strikes, lockouts or other labour disputes, insurrections, civil commotion, war, enemy actions. If a Force Majeure arises, the Bidder shall promptly notify NIT Raipur, the successful bidder shall continue to perform his obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure even. The successful bidder shall be excused from performance of his obligations in whole or part as long as such causes, circumstances or events shall continue to prevent or delay such performance.
66. The contractor shall employ only trained and experiences workers having courteous manners, after verifying their antecedents.
67. The original documents should be produced for verification at any stage of tender process as and when sought for, failing which, the bid will be summarily rejected.
68. All pages of the tender should be sealed and signed individually while filling.

69. The successful contractor undertakes to handle the fire and electrical infrastructure in canteen building with due care. The contractor shall ensure that at least two of his staff are trained in the use of fire handling and monitoring system. Any loss of life and property due to improper handling of various equipments will be the responsibility of contractor.
70. All disputes will be settled within the jurisdiction of Hon'ble Raipur district court only.
71. The NIT Raipur with the consent of the contractor may modify terms and conditions of the contract as and when necessary without affecting the basic nature of his contract.
72. Overall presentation of the Canteen must be very good.
73. For any matters for which provision has not been made in this contract the decision of NIT Raipur on the recommendation of canteen management committee shall be final and binding.
74. **THE CONTRACTOR WILL PROVIDE –**

a) Uniforms- Canteen/Cafeteria Service :

At least two Sets of Uniforms to his workers as approved by the authority (Both Males & Females) while on duty would have to be provided to the workers so that the worker is always with neat and tidy uniform. It will be strictly monitored & appropriate penalty may be imposed and will be deducted from the bill if the worker is found without uniform.

b) Identity Cards-Canteen/Cafeteria Service:

The Contractor will issue identity cards to his workers/supervisors after getting them verified by the NIT Raipur. Any worker found without identity card will not be permitted to enter the premises. He will post a supervisor to receive & manage complaints & instructions.

- c) The manager/supervisor should be available all the time at the work site during the course of his work.

75. SCOPE OF WORK

- a. In brief the job function is to provide canteen services for students, faculty and staff of NIT Raipur in the allotted premises during the approved time at quoted rates of menu items using the permissible list of brands in compliance with the terms & conditions of the contract. Rent and electricity charges shall be payable by the contractor.
- b. The contractor should maintain the aesthetic looks in the Canteen/Cafeteria premises by maintaining cleanliness, keeping the building & the surrounding area neat, clean & tidy standard as per contract.
- c. The workers should maintain highest discipline and behave politely and in proper manner with the students and guests. They should not argue with the students and guests.

76. SELECTION CRITERION OF SUCCESSFUL BIDDER

- a. Financial bids will be opened only for the technically qualified bids. The technically qualified bids will be those which fulfil the eligibility criteria as mentioned in the tender document.
- b. The successful bidder shall be selected on the basis of lowest financial bid. Bidder is required to provide details in annexure- 2 along with total sum for comparison.
- c. Any attempt in trying to manipulate the bid by Quoting unreasonable prices and ingredients will render the bid invalid and that bid will be rejected. Decision of NIT Raipur in this regard will be final and binding.
- d. List of ingredients corresponding to different items which will be prepared in canteen should be provided in the following format along with the part-2.

S.No of food item as in Annexure-2	Name of food item	Ingredients

- e. If more than one bidder happens to quote the same lowest price, NIT Raipur reserves the right to decide the criteria and further process for awarding the contract. The decision of NIT Raipur shall be final for awarding the contract.
- f. NIT Raipur reserves the right and has sole discretion to reject the lowest evaluated bid also.

77. COMMENCEMENT OF WORK

The Contractor is required to start the works of Canteen/Cafeteria Service with effect from the date of acceptance of the contract. In case it is found that the work has not been taken up to within 15 days of the acceptance of the contract, the NIT Raipur at its sole discretion may cancel the work order and the EMD Security Deposit shall be forfeited without any further reference to the Contractor.

64. CANCELLATION OF CONTRACT

- a. Notwithstanding any other provisions made in the contract, the NIT Raipur reserves the absolute right to terminate the contract forth with if it is found that continuation of the contract is not in public interest. The contractor is not eligible for any compensation or claim in the event of such cancellation.
- b. If any later date, it is found that the documents and certificates submitted by the Contractor are forged or have been manipulated, the work order issued to the

Contractor shall be cancelled and Security Deposit issued to the NIT Raipur shall be forfeited without any claim whatsoever on NIT Raipur and the contractor is liable for action as appropriate under the extant laws.

**Registrar
NIT, Raipur**

Acceptance of terms & conditions of tender(Must be on Letter Head)

Date:

To,
The Registrar,
National Institute of Technology,
Raipur-492010(Chhattisgarh)
Subject: Acceptance of Terms & conditions of Tender.

Tender ref. No.: NITRR/R-1/Canteen/OT/2019/1580

Dated 01/10/2019

Dear Sir,

1. I/We have downloaded/obtained the tender document(s) for the above mentioned Tender enquiry no. from the website www.tenderwizard.com/NITR or www.nitr.ac.in .
2. I/We hereby certify that I/we have read entire terms & conditions of the tender documents from Page 01 to 23 (including all documents like annexure, schedules etc.) which form part of the tender document and I/we shall be abide by the terms & conditions/clauses contained therein.
3. The corrigendum(s) issued from time to time by NIT Raipur to have also been taken into consideration, while submitting this acceptance letter.
4. I/We hereby unconditionally accept the tender conditions of above mentioned tender document(s)/corrigendum(s) in totality/entirely.
5. In case any provisions of this tender are found violated, NIT Raipur shall be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely and we shall not have any claim/right against NIT Raipur in satisfaction of this condition.
6. I/We confirm that we or our proprietor/Director/Partner have not been blacklisted or debarred or declared ineligible for corrupt/fraudulent practices either indefinitely or for a particular period of time by any Government or other agency. I/we further declare that no criminal case is registered on pending against the firm/company or its owner/partners/directors anywhere in India. Also there are no contractual restrictions or legal disqualifications or other obligations which prohibit the applicant from entering into tender process.

(Seal & Signature of the bidder)

PART – II- FINANCIAL BID
CANTEEN SERVICE OF NIT RAIPUR FOR THE YEAR 2019-2020

S No.	Type	Item	Qty.	Rate	Rate in words	GST (if any)
	<u>Tea/Coffee</u>					
1.		Black Tea	110ml			
2.		Lemon Tea				
3.		Ginger (Black) Tea				
4.		Green Tea				
5.		Milk Tea				
6.		Ginger Milk Tea				
7.		Cardamom (Elaichi) Milk Tea				
8.		Hot Coffee (Black)				
9.		Hot Coffee (Milk)				
10.		Cold Coffee (Milk)	300ml			
11.		Coffee Espresso	110ml			
12.		Machine Coffee				
	<u>Noodles</u>	(Powder Based) Maggi/Knorr				
13.		Plain Masala Noodles	200 grams			
14.		Veg Masala Noodles				
15.		Egg Noodle				
16.		Pasta Plain				
17.		Pasta Veg Mix				
	<u>Bread/ Sandwich /Omlette</u>					
18.		Grilled bread with butter	4 Grilled bread			
19.		Grilled bread with Jam				
20.		Grilled bread with Jam and Butter				
21.		Plain Omlette	2 Egg			
22.		Bread Omlet	4 bread, 2 Egg			
23.		Grilled Veg sandwich	2 Sandwich bread Grilled bread and 3 types of vegetables			
24.		Veg Sandwich	3 Sandwich bread with 3 types of vegetables [2 floor/storey]			
25.		Egg Sandwich	3 bread, 2 Eggs			
26.		Cheese Sandwich	3 bread, 2 Cheese Slices			
27.		Egg Bhurji	2 Egg with Chopped onion, Tomato sauce			
28.		Boiled Egg	2 Egg with Salt, chopped onion			
29.		Dhokla	4 big pieces with curd/chutney			

	<u>Fried and Bakery</u>					
30.		Samosa	1 No. (75gms.) [to be served as 2 nos. /plate with complimentary chutney or mattha or sauce]			
31.		Bread pakora	1 No. (100 gms.) [to be served as 2 nos. /plate with complimentary chutney or mattha and sweet imli chutney or sauce]			
32.		Onion Vada	1 No (75 gms)[to be served as 2 nos. /plate with complimentary chutney or mattha and sweet imli chutney or sauce]			
33.		Poha	150 gms			
34.		Paratha (allo)	1 Nos. (50 gms base + 50 gms floor) [to be served as 2 nos. /plate with curd, pickle and complimentary kachumber salad, chutney]			
35.		Parantha (Plain)	(50 gms.) [with aloo sabji, pickle and complimentary kachumber salad, chutney]			
36.		Parantha (Gobhi),	1 Nos. (50 gms base + 50 gms floor) [to be served as 2 nos. /plate with curd, pickle and complimentary kachumber salad, chutney]			
37.		Parantha (Paneer),	1 Nos. (50 gms base + 50 gms floor) [to be served as 2 nos. /plate with curd, pickle and complimentary kachumber salad, chutney]			
38.		Potato cutlet,	(50 gms.) (50 gms.) .(2 nos /plate with sauce, chutney, curd)			
39.		Allo Bonda	75 gms. [to be served as 2 nos. /plate with complimentary chutney or mattha and sweet imli chutney or sauce]			
40.		Dahi Vada,	75 gms (2 nos /plate) [to be served with sweet imli chutney]			
41.		Soya Chilli	200 gms			
42.		Chana Chilli	200 gms			
43.		Gobhi Chilli	200 gms			
	<u>Desserts</u>					
44.		Ice cream	MRP ITEM			
45.		Gulab Jamun	1 Nos. [to be served as 2 pieces (60 gms each)]			
46.		RasoGulla	1 Nos. [to be served as 2 pieces (60 gms each)]			
47.		Sweet Curd	MRP ITEM			
	<u>Beverages</u>					
48.		Butter Milk	200 ml, MRP ITEM			
49.		Lassi	200 ml, MRP ITEM			

50.		Fresh Fruit Juice	200 ml, MRP ITEM			
51.		Lime Water Sweet/Salted	200 ml			
52.		Cold drinks	Branded 200 ml / 300 ml bottle, 330 ml Can MRP ITEM			
53.		Flavored milk (Branded)	MRP ITEM			
54.		Mineral water(Branded)	MRP ITEM			
	<u>General</u>					
55.		Biscuit	(Branded) MRP ITEM			
56.		Wafers				
57.		Chocolates				
58.		PuriSabji	4 Puri with 100 gms Alu tomato sabji (gravy)			
59.		Veg. Chowmein	200 gms			
60.		Egg Chowmein	200 gms			
61.		Pao Bhaji	4 pao butter fried with mixed vegetables 100 gms			
	South Indian					
62.		Idli	2 medium size/plate (with sambhar and chutney) [Idli weight: 60 gms per idli]			
63.		Dosa plain	(60 gms.) (with sambhar and chutney)			
64.		Masala Dosa	(60 gms.dosa) (with sambhar and chutney)			
65.		Plain Uttapam	(90 gms.Uttapam) (with sambhar and chutney)			
66.		Onion Uttapam	(90 gms.Uttapam) (with sambhar and chutney)			
67.		Tomato Uttapam	(90 gms.Uttapam) (with sambhar and 2 types of chutney)			
68.		Vada	1 Nos. (75 gms/piece) [to be served as 2 per plate with sambar and 2 types of chutney]			
69.		Upma	(150gms.) (with sambhar and 2 types of chutney)			
	<u>Thalis Lunch/Dinner</u>					
70.		Egg Thali	Egg Curry (2 eggs) Dal Makhani/Dal Fry/Dal Tadka/ Rajma / Choley (100 gms) 1 seasonal vegetable (100 gms) Veg/Boondi Raita/Curd – 50 gms			

			Plain rice/Jeera Rice/Pulao – 100 gms Tava/Tandoori Butter Roti/Nan/Paratha – 2 Nos. Salad (100 gms), Papad – 1 Nos. Pickle(Mango/Lemon/Mix)/Chatni Sweet (Custard/ Kheer/ Gulab Jamun/ Rasgulla) – 50 gms			
71.		Vegetarian Thali	Dal Makhani/Dal Fry/Dal Tadka/ Rajma / Choley (100 gms) Paneer Item (Kadhai Paneer / Matar Paneer / Paneer Butter Masala) (100 gms) 1 seasonal vegetable (100 gms) Veg/Boondi Raita/Curd – 50 gms Plain rice/Jeera Rice/Pulao – 100 gms Tava/Tandoori Butter Roti/Nan/Paratha – 2 Nos. Salad (100 gms), Papad – 1 Nos. Pickle(Mango/Lemon/Mix)/Chatni Sweet (Custard/ Kheer/ Gulab Jamun/ Rasgulla) – 50 gms			

Important Note:

- Rates have to be quoted for the above items. However, Canteen Management Committee, NIT Raipur shall finalize weekly menu (if required) which will be revised periodically.
- New items may be added to this list depending on requirement during the period of the tender and rates for these additional items will be approved by the NIT Raipur on the recommendation of the canteen management committee.
- The contract will be awarded to the bidder who will have lowest sum of weighted cost of all the listed items i.e lowest tender basis i.e. firm/vendor is L-1 in maximum number of cases/price quotes.**

-xXx-

UNDERTAKING BY CONTRACTOR

I/We hereby certify that:

1. I/we have made the site visit in order to evaluate their level of service to be rendered and quoted accordingly.
2. I/we have specified the number of persons to be engaged daily (man-power) to execute all the works as mentioned in point (1) at NIT Raipur.
3. Waste material will be collected in polyethylene bags & disposed in to the waste bins.
4. The holiday list of the Canteen/Cafeteria Staff should be approved by the Competent Authority.
5. I/we agree to pay minimum wages as per the Labour Enforcement Authority+ PF+ESIC+BONUS+Paid Holidays as per provisions of the Industrial Employment (standing orders) Act and rules 1946.
6. Payment will be made on 7th day of every month.
7. Substitute will be made available as and when required. Extra man power if any called during conference/ meetings etc. will be provided on 24 hours' notice.
8. Uniforms+Identity Card+Shoes will be given to all the workers within 15 days of award of work and it will be replaced as and when required.

Place:

Date:

Contractor's Seal & Signature

Permissible List of Brands
CANTEEN SERVICE OF NIT RAIPUR

S No.	ITEM	BRAND
1.	Atta	Aashirvad, Pillsbury, Nature Fresh, Annapurna, Shakti Bhog
2.	Besan, Dal	Rajdhani, Shakti Bhog, Ahaar, Tata-I Shakti
3.	Biscuits,Cookies	Britannia, Parle, Good Day, Sunfeast, Dukes
4.	Bread,Bun	Harvest,Britania, Amul.
5.	Butter, Cheese	Amul, Britania, Mother Dairy, Devbhog
6.	Coffee	Nescafe, Bru, Barista
7.	Cold Drinks	Pepsi, Coca-Cola, Slice etc.
8.	Chocolates	Amul, Cadbury, Nestle etc
9.	Custard	Tops, Pillsbury
10.	Ice Cream, Lassi, Curd, buttered milk	Devbhog, Amul, Cream Bell – all varieties
11.	Jam	Kissan, Nafed,Tops
12.	Juices	Real, Tropicana
13.	Ketchup	Maggi, Kissan, Heinz,Tops
14.	Lemon Water	Hello
15.	Milk	Toned milk of Amul, Devbhog etc
16.	Mineral Water	ISI marked Kinley/Bisleri/Ganga
17.	Mixtures/Chips	Haldiram,Bikaner,Lays, Everest
18.	Noodle, Soup,Pasta	Maggi, Knorr, Tops

19	Oil	Refined oil such as Sundrop, fortune, Nature Fresh, Godrej,saffola
20	Paneer	Amul,Devbhog
21	Papad	Lijjat,Nilons, MTR
22	Pickle	Mother's ,Priyaor,Tops, Nilons
23	Rice	Basmati
24	Salt	Iodized salt such as Tata, Annapurna, Nature Fresh, Captain Cook
25	Soya Chunks	Nutrela
26	Spices	MDH, MTR ,Catch, Everest
27	Sauce	Maggi, Kissan, Heinz,Tops
28	Sweet	Bikaner, Haldiram
29	Tea	Brook Bond, Lipton, Tata
30	Wafers	Lays, Haldiram,Parle

Note: The Contractor may use other brands of material which meet relevant food standards after obtaining prior written approval from Canteen management committee of NIT Raipur.

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TENDER AGREEMENT

(To be submitted on stamp paper of Rs. 100/- denomination)

AGREEMENT

This Agreement is made on the ____ day of ____ (month) 2017 between the Director of National Institute of Technology, Raipur, situated at G.E. Road, Raipur CG hereinafter called the INSTITUTE which expression shall, unless excluded by or repugnant to the context be deemed to include his successors in office and assigns of the one part.

AND

_____ (Name of firm with address) through its _____ (Name of contractor and details), authorized representative hereinafter called the CONTRACTOR which expression shall, unless excluded by or repugnant to the context, be deemed to include his successors, heirs, executors, administrators, representatives and assigns of the other part for providing canteen services to the INSTITUTE (National Institute of Technology, Raipur).

NOW THIS AGREEMENT WITNESS as follows:

1. In this Agreement words and expression shall have the same meanings as are respectively assigned to them in the Terms and Conditions of contract hereinafter referred to.
2. The tender documents of tender enquiry no. _____ dt: _____ shall be deemed to form and be read and constructed as part of this Agreement, viz:
 - a. Instructions to the Bidders
 - b. Eligibility criteria for bidders
 - c. General terms and Conditions of Contract
 - d. Price Schedule
 - e. All other documents/conditions mentioned in tender

Note : Copy of a to f shall be attached.

3. The CONTRACTOR hereby covenants with the INSTITUTE to execute canteen services w.e.f. ____ (date) as per provisions of this agreement and tender document.
4. The INSTITUTE hereby covenants with the CONTRACTOR in consideration of the execution and completion of works/ as per provisions of this agreement and tender document.

For and on behalf of the CONTRACTOR
(Signature of the authorized official
with name and seal)

For and on behalf of the INSTITUTE
(Signature of the authorized official

By the said
On the behalf of CONTRACTOR in the
in the presence of
(Witness name, address, phone no etc)

By the said
On the behalf of INSTITUTE
in the presence of
(Witness name, address, phone no etc)