



राष्ट्रीय प्रौद्योगिकी संस्थान रायपुर
NATIONAL INSTITUTE OF TECHNOLOGY RAIPUR
(An Institute of National Importance)
G.E. Road, Raipur – 492010 (CG).]

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Limited Tender Enquiry for Language Lab Software (Single Bid System)

Department: Humanities & Social Science

Enquiry NITRR/Central Store/HS/LT/2017/208

Date: 25/04/2017

To

Important Dates(Extended)

Event	Date	Time
Last Date of submission of quotation	19/06/2017	Up to 03:00
Bid Opening date	19/06/2017	At 03:30

Dear Sir,

We intend to purchase the commodities specified in this document and invite quotations in accordance with the terms and conditions detailed in the bid document. If you are interested, kindly send your offer with prices and complete terms within the time mentioned above.

Please send your quotation to:

REGISTRAR
NATIONAL INSTITUTE OF TECHNOLOGY RAIPUR
G. E. ROAD, RAIPUR – 492 010, CHHATTISGARH

Yours sincerely,

Registrar
National Institute of Technology,
Raipur

Enclosed:

- (1) Instruction to bidder - containing General terms and conditions.
- (2) Details - Annexure 1
- (3) Bidder information & check list – Annexure 2
- (4) Price Bid Format- Annexure 3

General Terms & Conditions of The BID Enquiry

1. Please go through the instruction contained in this document carefully for bidding instructions.
2. For clarifications if any, please mail to asstreg.str@nitrr.ac.in
3. The bid should remain valid for a period of **120 days** from the date of opening. In case your offer has a different validity period that should be clearly mentioned in the quotation. Validity period may also be extended without change in bid prices, if required on mutually agreed basis only.
4. **The price of the goods/services quoted should be FOR NIT RAIPUR** inclusive of all taxes(Custom duty/Excise duty, VAT/ST, etc), packing ,forwarding , insurance and other local services required for delivering the goods at NIT Raipur.
5. **Bid in sealed envelop should be addressed to Registrar NIT RAIPUR and top of the envelop should be super scribed with (Tender No/ Department and due date of opening.)**
6. Drop the quotation/bid in the Tender Box kept in the office of Registrar, NIT Raipur in normal working day that is Monday to Friday (working hours 10 AM to 5 PM) of the Institute. Please do not hand over the quotation to any person by hand.
7. **Excise Duty/Custom duty:** The NIT Raipur have Excise Duty/Custom duty exemption certificate.
8. **VAT/CST:** The Institute is not authorized to give C or D form. CST or VAT should be charged according to applicable rates.
9. **Entry Tax:** The State of Chhattisgarh may charges entry tax on all goods entering the State. Please include it in your quotation as a separate item. Entry Tax will be reimbursed on production of proof of payment.
10. **Bid Security (BS)/(Earnest Money, EMD)** The Bidder/Tenderer shall furnish, as part of its bid, a bid security (BS) of **the amount 3 % of gross value of offered items** only. The bid security shall be in Indian Rupees. The bid security shall be in one of the following forms at the Bidder/Tenderers' option:
 - a. A Banker's cheque or demand draft in favour of the Director, NIT Raipur.
 - b. FDR in favour of the Director, NIT Raipur
11. The bid security should be submitted in its original form. Copies shall not be accepted.
12. *Any bid without EMD or bid not secured in accordance with above will be rejected by the Institute as non- responsive.*
13. The bidders should quote their offer / rates in clear terms without ambiguity.
14. The rates should be quoted both in figures and words and legibly written without any over-writings. In case of any correction, the same must be attested by the bidder with full signature. However, no over-writing is permissible.
15. In case of any discrepancy between the rates in figures and that in words, the rate in words will be accepted as correct.
16. Each bidder shall submit only one bid. A bidder, who submits more than one bid, shall be disqualified and considered non-responsive.
17. The bidder has to sign in full at all pages of the bidding document
18. The Bidder/Tenderer shall indicate **unit prices in the prescribed format only**,

19. The bid security of unsuccessful Bidder/Tenderer will be discharged /returned as promptly as possible but not later than 30 days after the expiration of the period of bid validity or placement of order whichever is later
20. The successful Bidder/Tenderer's bid security will be discharged normally within 30 days after the completion supply order.
21. **Delivery period:** Delivery should be made within **60 days** from the date of placement of the order of goods.
22. **Delayed delivery:** In case of delayed delivery of the goods a penalty **4% per month or part thereof subject to maximum of 5 % will be recovered from the firm of the value of undelivered goods. Request for extension in delivery period should be made before the last date of supply as mentioned in Purchase Order.**
23. **Non delivery beyond extended period:** If the bidder fails to execute the order within the delivery period as mentioned above the order will be cancelled and EMD will be forfeited by the institute. In case of incomplete supply of items even in extended period, EMD will be forfeited and payment of the supplied items will be released after recovering the penalty for delay in delivery of goods.
24. The bidder need to submit the following certificates along with the Tender Documents to confirm their eligibility in this part :
 - i. Proof of establishment of Firms/shop/business/ manufacturing unit etc.
 - ii. The Sales Tax/Commercial Tax/Service tax certificate should be enclosed as per the applicability.
 - iii. The bidder should enclose Photocopy of PAN card issued in the name of the bidder's firm/ in the name of proprietor in case of proprietorship firm.
25. All damaged or unapproved goods shall be returned at suppliers cost and risk and the incidental expenses incurred thereon shall be recovered from the supplier. Damaged or unapproved goods, if found shall be replaced within 45 days on receipt of the intimation from this office at the cost and risk of supplier including all other charges.
26. *Payment for Goods shall normally be made in Indian Rupees, as follows: 100% payment will be made through account payee cheque or Draft/ online Transfer using RTGS to the Supplier normally within thirty (30) days after the complete supply of goods as per the terms & conditions contained in these documents.*
27. Any disputes arising out of this enquiry shall be dealt in the Raipur jurisdiction.
28. Bidder has to sign all the pages of this tender and enclose it with the bid.

Registrar
NIT-Raipur

Item with Technical Specification

S. No.	Name of Material	Quantity	Unit	Rate in Rs. (Including all Taxes & F.O.R. Basis)	Total Amount in Rs.
1	Language Lab Software	01	Nos.		

Name & Signature of Bidder

Specification:

Technical Specifications for Multimedia Language Lab and Contents

1. The platform software must work on LAN.
2. Facility to monitor minimum 50 students at a time.
3. The software must have dual Track facility for student to record their voice and compare.
4. The software must have facility to conduct online exam with one answer, multiple answer, alternative and easy type.
5. Facility to broadcast voice and screen of Master Computer (teacher console).
6. Facility to broadcast voice to all students.
7. Facility to do two way communication
8. Facility to Monitor and Control key Board and Mouse of Students' computer.
9. The software must have to record and Play Back all computer operations.
10. Facility to do Group Chatting and discussions.
11. Facility for teachers to select all or a specific group.
12. Facility to use streaming media over network to share all media files.
13. The software must have facility to Control web access for students.
14. The software must have facility to limit access to certain applications and programs to students.
15. The software must have facility to create segments.
16. The software must have Voice speed adjustment so as the stress annotation and Rhythms remains unchanged for students to follow the pronunciation correctly and practice the correct pronunciation.
17. The software must have feature to restrict students by using any USB storage drives.
18. The content software should be internationally published having Indian Accents and international accent together and should have variety of exercise types like Multiple Choice/Match the following/True or False/Drag and Drop etc.
19. The software should have a unique option to record your voice and compare against the original master voice of the programme, built in to fit into any screen.
20. The software must have instant or delayed marking facility and the marking must be shown in a graphic form only for students to better understand their learning.

21. The software must also show the correct answers to the students after the exercise and the answers must be shown in different colours to easily highlight and understand.
22. The software and the content must be available as standalone CD/or installed on a network and also deliverable online through the Internet if required.
23. The software must give a feedback after the answer for the students to better understand and also making it easier for the teacher to explain.
24. The software must also have the feature of allowing the students to try the exercise again and not go on to the next automatically.
25. The software must have note pad option to make notes while learning.
26. The software must have a facility to check the progress of the learning for each programme.
27. The software should have instant record option to record any Exercises, Sentence or word and compare the same with the original voice.
28. The software must be truly a multimedia based programme with Audio/Video/Graphics/ Pictorials, Text etc.
29. The software should have life time license at one time payment.

TECHNICAL SPECIFICATION FOR ENGLISH PROGRAMS FOR 50 USERS:

COMPREHENSIVE BASE MODULE:

The software program should be a multiple structured base level program covering six aspects of English language training namely grammar, reading, writing ,listening , speaking and pronunciation, accessible through a single screen with a built in note pad, feature and progress chart on the main screen.

All these 6 learning areas should have minimum 20 units of learning each with pronunciation section having at least 30 units to practice and pronounce. The software should have the option to go back to the main screen at any point in time of the learning or the teaching at the click of a button for easy navigation and is a mandatory feature or else it will be rejected.

1. All bidding companies have to give demonstration of the software in the institute lab.
2. Bidding companies will be given one point against satisfactory compliance to each listed specification and then only the shortlisted bidders will be invited for economic bid.
3. In case of software malfunction, company is liable to give services free of cost for five years.
4. The brochure elaborating the specifications and services of the software should be duly signed by the competent authority and submitted through proper channel.

Name & Signature of Bidder

- 1. Proof of registration of the firm:**
- 2. Authorisation certificate of delership:**
- 3. PAN card in Firm's name:** (Incase of Propritership firm ,PAN of Propriter will be valid)
- 4. Sales tax certificate:**
- 5. Commercial tax certificate:**
- 6. Service tax certificate:**
- 7. Proof of registration with any central govt . organisation :**

Signature of Bidder

Annexure-3

Price Bid Format: Price Schedule for Goods Being Offered in INR
(Separate form to be used for each item offered)

Name of the Bidder/Tenderer:

Name & Model No of offered good:

Tender No.:

S. No.	Details	Price per Unit in INR
1	Ex-works, Ex-warehouse, Ex-show room off the shelf price (inclusive of all taxes already paid)	
2	VAT & other taxes like excise duty* payable, if contract is awarded	
3	Packing & forwarding up to station of dispatch, if any	
4	Charges for inland transportation, insurance to ultimate destination i.e. NIT, Raipur, if any	
5	Installation, Commissioning and training Charges, If any	
6.	Any other charges (Please specify)	
Total Price (Sum of S. No 1 to 5) FOR NIT RAIPUR		

**** NIT Raipur have custom/exsices exemption certificate.**

Total Bid price in Indian currency_____

In words:_____

Name_____

Business Address

Note:

(a) The cost of optional items shall be indicated separately.

Signature of Bidder