



O/o EE/E.O./NITRR/2017/0014/17

Date: 13/12/2017

NOTICE INVITING QUOTATION

Sealed quotations are invited from Original Equipment Manufacturers / their authorized service provider for the following work. The sealed quotations shall be submitted to the O/o EE Estate Office NIT Raipur (C.G.) up to **15:00 Hrs. on 20/12/2017**. The same will be open on same day at **16:00 Hrs.** The intending bidders may see bid documents and specifications in the office of Executive Engineer EO NIT Raipur. No quotations shall be entertained after the stipulated date and time.

1. Name of Work : Comprehensive Annual Maintenance Contract of Passenger Lifts (Seven No.) at Hostel-H & G+6 block (**Make – KONE Elevators Ltd.**)
2. Cost of Tender form : 1000/- (in favor of "Director NIT Raipur" payable at Raipur)
3. EMD Amount : 16600/- (in favor of "Director NIT Raipur" payable at Raipur)
4. Period of Contract : One Year
5. Schedule of quantity : Attached as Annexure-I

Terms & Conditions:

1. Bidder must have there with sufficient manpower and equipment in Raipur.
2. Bidder must read the terms and conditions carefully.
3. The quotations must be submitted in a sealed envelope super scribed as "Financial Bid" Earnest money & cost of tender form should be deposited in separate envelope clearly mentioning on the envelope " Earnest money" the third envelope containing all necessary requisite documents mentioned in ANX-I. All the three envelope should be placed in one envelope clearly mentioning the agency name and address with NIT/NIQ no. and name of work.(cost of tender form and EMD should be in the form of DD/Bankers cheque.)
4. Agency must follow the safety and security procedures while working at NITRR as laid down in the CPWD Guide lines.
5. Bidder must quote rate both in figures and words in attached format of financial bid ANX-III.
6. NITRR reserve the right to reject any prospective application without assigning any reason and to restrict the list of qualified bidders to any number deemed suitable by it.
7. Bidder must sign every page of tender document.
8. The time allowed for carrying out the work will be one year from the date of start.



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9. The bidder shall furnish performance guarantee of 5 % (five perct.) of the order value within 15 working days of issue of award letter. Performance guarantee shall be release after successful completion of contract.
10. SD @ 5 % shall be deducted from each running bill, same shall be released six month after the end of contract.
11. Payment shall be made on Quarterly basis after given performance certificate by Engineer in Charge or there authorized representative.
12. Bidder must visit the each equipment and quote the rate accordingly after assessment of equipment.
13. Bidder has to execute agreement with NITRR before commencement of work in which detailed terms & Conditions will be mentioned as per tender documents.
14. The other terms & Condition mentioned in ANX-II.

Registrar (I/c)
National Institute of Technology
Raipur (C.G.)



Phone : +91-771-4270619
Fax : +91-7712253104
Website : www.nitr.ac.in

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LIST OF DOCUMENTS TO BE ATTACHED

1. Papers related to company profile.
2. List of work orders in other departments /present work in hand.
3. GST Registration certificate.
4. PAN card of firm/individual in case of authorized service provider.
5. ITR of Last three financial years.



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ANNEXURE-II

Other Terms & Conditions for Maintenance Service.

1. The service provider shall be responsible to maintain the equipments. In case of any damage, service provider shall be responsible to carry out the repair (Refer Clause No.14) of this agreement without any delay to avoid any interruption in service. Cost of repairs shall be borne by the service provider himself.
2. If any breakdown it should be attended for only within 24 Hours from the time of complained. The service provider has to attend (for only) the problem even during holidays/late hour/Sundays for with no additional payment will be made.
3. The payment shall be released on quarterly basis after satisfactory completion of the job and produced service/preventive maintenance report duly signed by the NIT Raipur authorities along with bill income tax (TDS) as applicable at prevailing rate will be deducted.
4. Service Provider shall issue identity card to their workforce whenever they enter the premises for service/maintenance work.
5. The Service provider should at least once in a month check up the lifts installations clean, oil/lubrication and adjust all those parts where such service are necessary.
6. Their Service persons should be skilled and well experienced in similar kinds of lifts to service.
7. Any accident or damage during maintenance/operation will be the responsibility of the service provider and the service user (NIT Raipur) will not entertain any claim, compensation, penalty etc.
8. The service provider will provide the workers with necessary testing and safety equipments and also follow all the safety measures strictly.
9. The service person should be displayed caution board in all the floors during service/maintenance period.
10. In case of any dispute the disputes will be settled in Raipur jurisdiction only.
11. EMD shall be in favor of "Director NIT Raipur" payable at Raipur.
12. In Case of non compliance with the contract NITRR reserve right to impose the penalty @ 1000/- per day or 1% of the bill value of pertaining quarter whichever will be less. if the service provider has failed to rectify the problem within the down time period.



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ANNEXURE-III

FINANCIAL BID

Sl. No.	Name of work	Qty.	Unit	Rate	Amount
1.	Comprehensive Annual maintenance of Passenger Lifts of KONE Make at NIT Raipur i/c breakdown maintenance repair and replacement of spare parts as required from time to time for G+5 floor. Equipment no. 40198161, 40198164, 40198169, 40198173 & 40205471	05	NO.		
2.	Comprehensive Annual maintenance of Passenger Lifts of KONE Make at NIT Raipur i/c breakdown maintenance repair and replacement of spare parts as required from time to time for G+6 floor. Equipment no. 42318674 & 42318675	02	NO.		
3	Total amount				
4	GST Amount (a. IGST/ b. (SGST , CGST) Tick whichever is applicable.				
5	TOTAL VALUE OF WORK (3+4) IN FIGURE				
6	TOTAL VALUE OF WORK (3+4) IN WORDS				

I / We are hereby agree to carry out the above work as per our quoted rate as above.

Seal & Signature of bidder: -

Date: -