

**Expression of Interest (EoI) for Appointment of Statutory Auditors
for
Technical Education Quality Improvement-II Project.**

Applicant's Name & Address:

To

The Registrar
NIT Raipur
GE Road, Raipur
Chhattisgarh 492010

Dear Sir,

In support of our Expression of interest, we furnish herewith our data/details/documents etc., alongwith other information, as follows:

1.0 GENERAL INFORMATION

[Applicant is required to provide general information as per the following format]

1.	Name of the Firm	
2.	Head Office/ Registered Office Address	
3.	Telephone	
4.	Fax	
5.	Contact Person	
6.	Place of Incorporation/Registration	
7.	Year of Incorporation/Registration	
8.	PAN No. of the Firm	
9.	Service Tax No. of the Firm	
10	Branch Offices (Address)	
11	Name of Partner (s)	

2.0 Eligibility Criteria:

- i. The firm must be empanelled with C&AG, without which the application of the firm would not be considered.
- ii. Firms must qualify following minimum criteria:

Sl. No.	Particulars*	Minimum criteria	Details of the Firm
1	Number of Full Time Partners associated with the firm for not less than 3 years with at least one being a Fellow CA (As per Certificate of ICAI as on 1.1.2009)	4	
2	Turnover of the firm (Average annual in last three financial yrs.)	Minimum Rs. 25 Lakhs	
3	No. of Years of Firm Existence	5 Years	
4	No. of assignments of Statutory Audit of Corporate/PSUs entities (except Bank Branch Audit) having a turnover of not less than Rs.25 crores in the last 3 years.	4	
5	No. of assignemnts: Experience of audit of Externally aided Projects/Social sector Projects (other than Audit of Charitable Institutions & NGOs) in the last 3 years	4	

- a) Any firm not qualifying these minimum criteria need not apply as their proposal shall be summarily rejected.
- b) **Supporting Documents for Eligibility Criteria:** Following supporting documents must be submitted by the firm along with the technical proposal:
 - i. For S.No.1 above, the firm must submit an attested copy of Certificate of ICAI as on 1.1.2009.
 - ii. For S. No.2, the firm must submit, a copy of the balance sheet for the last three years.
 - iii. For S. No.3, the firm must submit its constitutional certificate.
 - iv. For S. No.4 & 5, the firm must submit a copy of the appointment letters from the auditee organizations. Branch Audit of any Bank shall not be considered while taking into account the total number of assignments.
- III. The firm or any partners of the firm should not be black listed by any PSUs or Govt. Co. or any other organization in respect of any assignment or behavior. [Self attested affidavit on Rs.100/- stamp paper to be given in this regard by the authorized person of the firm].

Additional Informations: -

S. No.		Details
1	Number of Partners	
2	Presence of the Firm in Project State	
3	Number of Professionally Qualified Staff	
4	Turnover for the last five years (in lacs)	
5	Number of Audit and similar assignments undertaken during last 5 years	
6	Number of World Bank Project Audits** undertaken during the last 5 years	
7	Team proposed	
	> Partner	
	> Audit Manager	
	> Audit Staff	

** World Bank audits means any audit conducted by the firm for World Bank clients, and includes both external audit and internal audit.

Note: Please attach supportive documents in respect of above.

Professional Fees/ costs towards Auditing

Period	Approximate amount to be audited in each audit	Professional Fees	Tax (if any)	Total Fees
1 st Oct 2013 to 31 st March 2014	Up to 15 lacs			
1 st April 2014 to 30 Sept 2014	Up to 2.85 crores			
1 st Oct 2014 to 31 Dec 14	Up to 2 crores			

Signature of authorized signatory of the firm with date, place and seal.