

## NATIONAL INSTITUTE OF TECHNOLOGY, RAIPUR

Applications in prescribed form are invited for the posts of Dy. Registrar, Dy. Librarian, System Administrator, Executive Engineer, Junior Engineer, Security Officer, and Senior Laboratory Assistant.

**Dy Registrar**      Finance & Accounts      : **1**  
                                 General Administration      : **1**

**Pay Scale** : Rs. 15600-39100  
                 GP of Rs. 7600

**Qualifications & Experience** : Postgraduate degree with at least 55% marks or its equivalent grade in Business Administration, Science, Commerce or Arts or first class Bachelor's degree in Engineering with excellent academic record.

At least 8 years of administrative experience in major educational or R&D institution, public sector undertaking or industry is essential in the pay scale of Asst. Registrar, Rs. 8000-275-13500 or equivalent.

**OR**

8 Years experience as lecturer in a college or university with experience in educational administration **OR** equivalent post in research establishments and other organizations.

**Desirable ( Dy Registrar Fin & Accounts)** Qualified Chartered Accountant with 5 years experience in accounts and statutory compliances.

**Desirable ( Dy Registrar General Administration)**

Degree in Management /Law and ability to supervise computerized administration with innovative approach. Knowledge of Govt. rules and experience of working in Govt. funded Academic Institution.

**Age** : 40 yrs

**Dy. Librarian - 01**

**Pay Scale** : Rs. 15600-39100  
PB-3; GP of Rs. 7600

**Qualification & Experience** : Master's degree in Library Science/information Science/Documentation with at least 55%marks consistently good academic record with 8 years experience as an Assistant University Librarian /Librarian of a reputed institute. Evidence of innovative library services, and organization of published work.

**Desirable** : M.Phil./Ph.D. in Library Science/Information Science / Documentation / Archives and manuscript keeping .

**Age** : 40 years

**System Administrator - 01**

**Pay Scale** : Rs. 15600-39100  
PB-3; GP of Rs. 6600

**Qualification & Experience** : M.Tech. in computer science/ Information Technology with approximately 5 years of experience of system administration in a reputed organization / Institute/Industry.

**Desirable** :Ph.D. in Computer Science or Information Technology. Experience in system administration, networking, security, load balancing, High performance clusters and Advanced C programming in Unix/ linux environment.

**Age** : 40 yrs

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**Executive Engineer - 01**

**Pay Scale** : Rs. 15600-39100  
PB-3; GP of Rs. 6600

**Qualification & Experience** : A good degree in Civil Engineering from recognized University with at least 10 years experience in construction and maintenance of residential as well as departmental buildings, laboratory buildings, roads, storm water drains and water supply system. The candidate should be conversant with municipal/local bodies procedures for getting permission for the construction of buildings in the campus and also with construction quality control and supervision procedures.

**Desirable:** Post-Graduate degree in Construction Technology/ Engineering/ Management /Structural Engineering with experience in design construction and maintenance of buildings. Experience in application of management Skills. Should have good knowledge of preparation of estimates, tender documents, be aware of work for construction of buildings , maintenance of residential / institutional campuses.

**Age : 40 yrs**

**Junior Engineer - 01 ( Civil)  
01( Electrical)**

**Pay Scale :** Rs. 9300-34800  
PB-2; GP of Rs. 4200

**Qualification & Experience :** Degree in Civil / Electrical Engineering in the relevant field with at least one year's field experience or diploma in Civil/ Electrical Engineering in the relevant field with 3 years experience.

**Desirable :** Should have good knowledge of preparation of estimates, tender documents, be aware of electrical work of buildings , maintenance of residential / educational campuses / Govt organisation.

**Age : 35 yrs**

**Security Officer - 01**

**Pay Scale :** Rs. 9300-34800  
PB-2; GP of Rs. 4600

**Qualification & Experience :** Graduate in any discipline preferably with 5 years of experience in supervisory capacity in police or a large security organization. Should be well conversant with security matters and procedure to deal with local police and the general public. Knowledge in fire fighting is desirable.

**Desirable :** Experience of atleast 5 years in defence / paramilitary.

**.Age : 45 yrs**

**Sr. Laboratory Assistant - 06**

**Pay Scale :** Rs. 9300-34800  
PB-2; GP of Rs. 4200

**Qualification & Experience :** Bachelor's Degree in appropriate fields (Mechanical, Electrical, Electronics, Metallurgy, Civil, Computer Science) or Diploma in Engineering with three years experience in appropriate field.

**Desirable : Knowledge of Computer Application.**

**Age : 35 yrs**

**General Instructions**

1. Separate application form should be submitted for each post either in the same **OR** in different Deptts./Centers.
2. Applications in the prescribed format downloaded from the website ([www.nitr.ac.in](http://www.nitr.ac.in)) should be submitted along with attested copies of testimonials with a registration fee of Rs 200/- (Rs. 100/- for SC/ST candidates) by Demand Draft/ Pay Order in favour of Director, National Institute of Technology, Raipur payable at Raipur.
3. Illegible applications, not conforming with the prescribed application format and contrary to the instructions given herein will be summarily rejected.
2. The reservation and the percentage thereof, for physically Handicapped/Ex-servicemen will be as per current Central Govt. Orders. The candidates applying against reserved posts are required to attach the attested copies of relevant certificate issued from the concerned Competent Authority in the proforma as prescribed by the Govt. of India. The Institute follows the Central List in the case of OBCs.
3. The relaxation & concessions to the candidates applying for the reserved category posts exist as per Govt. of India Rules.
4. Mere fulfillment of qualifications and experience requirements does not entitle candidate to be called for test or Interview.

5. No correspondence whatsoever will be entertained from candidates regarding conduct and result of interview and reasons for not being called for interview.
6. The Institute may conduct written and/or Practical Tests for all the above posts and only those candidates who qualify the said tests will be called for interview.
7. The application form without the attested copies of all relevant certificates (both experience and professional ) will be rejected.
8. The prescribed application form and the details of the advertisement can also be downloaded from the website of NIT, Raipur ([www.nitr.ac.in](http://www.nitr.ac.in)) Last date for submission of application form is **15<sup>th</sup> Dec. 2009**. Application should be sent by **Speed Post/ Registered Post only**.
9. The candidate should send their application in an envelope superscribed clearly “ **APPLICATION FOR THE POST OF \_\_\_\_\_** ” **TO The REGISTRAR, National Institute of Technology, G.E. Road, Raipur -492010 (C.G.)**
10. The last date for receipt of completed Application form is **15<sup>th</sup> Dec. 2009**.



**राष्ट्रीय प्रौद्योगिकी संस्थान रायपुर**  
**NATIONAL INSTITUTE OF TECHNOLOGY RAIPUR**  
(Institute of National Importance)  
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Advertisement No./NITRR/Recruitment/2009/

Raipur, dated 10 Sep 09

National Institute of Technology, Raipur is a technical institute of national importance conducting various courses of UG& PG level in engineering and technology. Applications are invited from Indian Nationals for the following non faculty posts on deputation / regular appointment

| Sl. No. | Name of the Posts                    | No. of Posts |
|---------|--------------------------------------|--------------|
| 1.      | Dy Registrar                         | 02           |
| 2.      | Dy. Librarian                        | 01           |
| 3.      | System Administrator                 | 01           |
| 4.      | Executive Engineer                   | 01           |
| 5.      | Junior Engineer ( Civil, Electrical) | 02           |
| 6.      | Security Officer                     | 01           |
| 7.      | Sr. Laboratory Assistant             | 06           |

**Instructions:**

1. Last date for receipt of complete application form is **25<sup>th</sup> October 2009** . The details of advertisement (Qualifications & Experience) & application form can be downloaded from website [www.nitr.ac.in](http://www.nitr.ac.in).
2. The reservation and the percentage thereof for Physically Handicapped /Ex. Servicemen will be as per current central Govt. orders.
3. The relaxation & concessions to the SC/ST/OBC candidates exist as per Govt. of India rules.